

CITY OF FOREST PARK MAYOR AND COUNCIL
WORK AND REGULAR SESSION MEETING
TUESDAY, JANUARY 19, 2021 | 6:00 PM



CITY OF
FORESTPARK



The Council Meetings will be livestream and available on the City's YouTube page "[City of Forest Park GA](#)" or copy the link: <https://bit.ly/3c28p0A>.

Please Subscribe to our YouTube page for notifications!!

MAYOR

ANGELYNE BUTLER, MPA

CITY COUNCIL

KIMBERLY JAMES	WARD 1
DABOUZE ANTOINE	WARD 2
HECTOR GUTIERREZ	WARD 3
LATRESA AKINS-WELLS	WARD 4
ALLAN MEARS	WARD 5

INTERIM CITY MANAGER

SHALONDA BROWN

CITY ATTORNEY

MIKE WILLIAMS

CITY CLERK

SHAREE STEED

FOREST PARK CITY HALL

745 Forest Parkway
Forest Park, GA 30297
(404) 366.1555

WWW.FORESTPARKGA.GOV

DISCLAIMER: Due to COVID-19 Mayor and Council Meeting is only accessible to the public or media through web or teleconference until further notice. Please refer to the zoom information located on page 2 of the Agenda.

Please join us via Zoom. The Zoom information is located below:

<https://us02web.zoom.us/j/81244532106?pwd=c2xHUFZzM2cyN21QUmNTTE9rSmZJUT09>

Meeting ID: 812 4453 2106

Passcode: 750804

Join Zoom by Phone (One Tap Mobile): Please dial 13017158592

The Meeting ID and Password are above

CITY OF FOREST PARK MAYOR & COUNCIL

WORK SESSION

Tuesday, January 19, 2021 | 6:00 PM

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Interim City Manager:
City Clerk:
City Attorney:

Shalonda Brown
Sharee Steed
Mike Williams

I. CALL TO ORDER/WELCOME:

II. ROLL CALL- CITY CLERK:

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		
Kimberly James	Council Member, Ward 1		
Dabouze Antoine	Council Member, Ward 2 Mayor Pro-Tem		
Hector Gutierrez	Council Member, Ward 3		
Latresa Akins-Wells	Council Member, Ward 4		
Allan Mears	Council Member, Ward 5		

III. CITY MANAGER'S REPORT: Shalonda Brown
DIRECTORS PRESENT:

IV. COVID-19 UPDATE: Deputy Fire Chief, Clemons and Division Chief, Joel Turner

V. PRESENTATION(S): NONE

VI. REGULAR MEETING AGENDA ITEMS:

➤ **OLD BUSINESS:** NONE

➤ **NEW BUSINESS:**

1. Discussion to Amend to the Special Events ORDINANCE 2021-02 to Allow Alcohol at Non-City Sponsored Events - City Attorney, Mr. Mike Williams

Background and Summary:

The City's current ordinance allows for the sale and consumption of beer and wine only at City-sponsored special events. It is proposed that the ordinance be amended to allow this activity to occur at any special event so long as the same licensing and permitting requirements are met. It is anticipated that this will enable the City to be more competitive in attracting special events to the City once the COVID-19 restrictions on gatherings are lifted.

2. Discussion to Approve ORDINANCE 2021-03 Allowing for the Installation of Traffic Calming Devices (Speed Humps) in Residential Neighborhoods - City Attorney, Mr. Mike Williams

Background and Summary:

It is proposed that the City adopt an ordinance and policy with respect to the installation of traffic calming devices (speed bumps) on residential streets throughout the City. This ordinance would authorize the installation of speed bumps either (a) upon the City's own initiative to address a particularly identified speeding problem or (b) in response to a petition from at least 51 percent of the residents in a particular neighborhood.

3. Discussion to Approve ORDINANCE 2021-04 Establishing Procedure for Forfeited Bonds - City Attorney, Mr. Mike Williams

Background and Summary:

The proposed ordinance provides a notification process for the disposition of unclaimed bail money held by the municipal court. The funds must be unclaimed for at least a year following the disposition of the case. If funds are not claimed after due notification, the funds are deposited into the general fund of the City. A notice must be mailed to the last known address of the surety, and the notice must also be posted on the City webpage for at least 90 days.

4. Discussion to Approve the Model Mile Alignment RESOLUTION 2021-03
Management Analyst, Ms. LaShawn Gardiner, and Interim City Manager, Ms. Shalonda Brown.

Background and Summary:

In 2018, the AeroCIDs in cooperation with the Aerotropolis Alliance completed the AeroATL Greenway Plan, that identified a large network of trails that would connect many communities of South Metro Atlanta. In 2019, the AeroCIDs applied for and received a Livable Centers Initiative (LCI) grant from the Atlanta Regional Commission (ARC), and Pond was selected as the consultant firm to complete this study. Seven model mile communities were identified to develop feasibility studies regarding trail network connectivity. Each of the seven communities defined their model mile project area, which served as the starting point for the study. Pond has presented the status of the Model Mile to City Council on at least two occasions. The first occurred Summer of 2020 to provide an overview of the project and its work with city staff to collect data. The second occurred December 7, 2020 to provide Council with the recommended trail alignments and project goals. In addition, due to the Corona Pandemic, public participation meetings and surveys were available for public feedback and participation in a virtual environment. The next step is for the governing body to adopt a Resolution designating the preferred alignment as presented by Pond for the Model Mile. In working with Pond and analyzing the data

and possible scenarios regarding cost and any necessary land/right-of-way purchases, staff is recommending the Activate Main Alignment. A copy of the presentation from the December 7, 2020 City Council meeting was included with your resolution packet.

5. Discussion to Approve RESOLUTION 2021-04 the Solar Resiliency Program -
Management Analyst, Ms. LaShawn Gardiner, and Interim City Manager, Ms. Shalonda Brown

Background and Summary:

The Georgia Environmental Finance Authority (“GEFA”) offered government entities in the State of Georgia the opportunity to apply for technical assistance to determine the feasibility of using solar energy as an alternative power source at designated buildings that could offer shelter for citizens in need during an emergency event that results in power outages of 48-72 hours or longer in the city. The designated buildings listed in the application were the recreation center and the Hartsfield Community Center Building (also referred to as the 696 Building).

Participation in this program is no cost to the city, however the city will have to work with the GEFA and its designee to provide certain documents related to the facilities and allow access to the sites, etc.

6. Discussion to modify the Business Limitation ORDINANCE 2021-05 – City Attorney,
Mr. Mike Williams

Background and Summary:

Last year, the Council adopted an ordinance amending the Zoning Code to impose limitations on the numbers and spacing of certain types of businesses within the City. It is proposed that that the ordinance be modified to allow the issuance of more than one business license for the same type of business within the same structure. It is further proposed that businesses proposing to operate within a flea market structure not be subject to the distance limitations set forth in the existing code. These proposed changes are intended to address the unique nature of flea market establishments. As a text amendment to the Zoning Code, the ordinance must be submitted to the Planning Commission and a public hearing must be held prior to its adoption. The proposed changes to the ordinance are shown in bold and underlined.

7. Discussion to Approve Three New Positions within the Finance Department - Deputy
Finance Director, Ms. Darquita Williams

Background and Summary:

Due to the increase in workflow and the reexamination of processes and priorities, the Finance Department is requesting the following positions to be funded and added to the budget: Staff Accountant, Procurement Assistant, and Business License Assistant. The ultimately goal of this request to increase the overall efficiency of the department, create more accountability to the community for the public's funds, and enhance the services provided to the public/community from the Finance Department.

VII. EXECUTIVE SESSION: Personnel, Litigation, Real Estate and Legal Matters

VIII. ADJOURNMENT:

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**CITY OF FOREST PARK MAYOR & COUNCIL
REGULAR SESSION AGENDA**

Tuesday, January 19, 2021 | 7:00 PM

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Interim City Manager:
City Clerk:
City Attorney:

Shalonda Brown
Sharee Steed
Mike Williams

I. CALL TO ORDER/WELCOME:

II. INVOCATION:

III. PLEDGE OF ALLEGIANCE:

IV. ROLL CALL- CITY CLERK:

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		
Kimberly James	Council Member, Ward 1		
Dabouze Antoine	Council Member, Ward 2 Mayor Pro-Tem		
Hector Gutierrez	Council Member, Ward 3		
Latresa Akins-Wells	Council Member, Ward 4		
Allan Mears	Council Member, Ward 5		

V. ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

- **Addition(s):**
- **Deletion(s):**

VI. ADOPTION OF THE MINUTES: Monday, January 4, 2021 Council Regular Meeting

VII. AGENDA ITEMS:

➤ **OLD BUSINESS: NONE**

➤ **NEW BUSINESS:**

- 1. Approval to Amend to the Special Events ORDINANCE 2021-02 to Allow Alcohol at Non-City Sponsored Events**
- 2. Approval of ORDINANCE 2021-03 Allowing for the Installation of Traffic Calming Devices (Speed Humps) in Residential Neighborhoods**
- 3. Approval of ORDINANCE 2021-04 Establishing Procedure for Forfeited Bonds**
- 4. Approval of the Model Mile Alignment RESOLUTION 2021-03**
- 5. Approval of RESOLUTION 2021-04 the Solar Resiliency Program**
- 6. Approval to modify the Business Limitation ORDINANCE 2021-05**
- 7. Approval for Three New Positions within the Finance Department**

VIII. PUBLIC COMMENTS: (3 MINUTE LIMIT) – If you would like to submit a public comment, please follow the directions below:

- Go to www.slido.com
 - Use Event Code: 011921
 - Submit questions or comments to the governing body no later than Monday @ 12:00 noon and they will respond to as many questions possible during this public comment period.
- **Please include your full name and address when submitting questions****

IX. CLOSING COMMENTS BY GOVERNING BODY:

X. ADJOURNMENT: