

CITY OF FOREST PARK MAYOR AND COUNCIL
SPECIAL CALLED MINUTES
MONDAY, October 26th, 2020 | 6:00 PM



CITY OF
FORESTPARK



The Council Meetings will be livestream and available on the City's YouTube page "City of Forest Park GA" or copy the link: <https://bit.ly/3c28p0A>.

MAYOR

ANGELYNE BUTLER, MPA

CITY COUNCIL

KIMBERLY JAMES	WARD 1
DABOUZE ANTOINE	WARD 2
HECTOR GUTIERREZ	WARD 3
LATRESA AKINS-WELLS	WARD 4
ALLAN MEARS	WARD 5

CITY MANAGER

ALBERT BARKER, JR.

CITY ATTORNEY

MIKE WILLIAMS

CITY CLERK

SHAREE STEED

FOREST PARK CITY HALL

745 Forest Parkway
Forest Park, GA 30297
(404) 366.4720

WWW.FORESTPARKGA.GOV

DISCLAIMER: Due to COVID-19 Mayor and Council Meeting is only accessible by the public or media through web or teleconference until further notice. Please refer to the zoom information located on page 2 of the Agenda.

Please join us via Zoom. The zoom information is located below:

<https://us02web.zoom.us/j/86390090064?pwd=VjZkMUxIVUN6dk16aEV3a2xxMXQzdz09>

Meeting ID: 863 9009 0064

Passcode: 706534

One Tap Mobile

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**CITY OF FOREST PARK MAYOR & COUNCIL
SPECIAL CALLED MINUTES**

Monday, October 26th, 2020 | 6:00 PM

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

City Manager:
City Clerk:
City Attorney:

Albert Barker, Jr.
Sharee Steed
Mike Williams

- 1. CALL TO ORDER/WELCOME:** The Honorable Mayor, Angelyne Butler
- 2. INVOCATION:** Provided by Councilman, Allan Mears
- 3. PLEDGE OF ALLEGIANCE:** Recited in unison.
- 4. ROLL CALL- CITY CLERK:** All Members of Council were present, which constituted a quorum.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1 Mayor Pro-Tem		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

- 5. CITY MANAGER'S REPORT:** Albert Barker, Jr.
DIRECTORS PRESENT: Finance Director-Ken Thompson; Deputy Finance Director-Darquita Williams; Recreation & Leisure Director-Mr. Tarik Maxwell; Human Resource Director- Shalonda Brown; Planning, Building, and Zoning Director -Mr. James Shelby; Economic Development Director-Mr. Bruce Abraham **and** Fire Chief- Don Horton

Department Directors presented current updates and progress to Council:

PLANNING, BUILDING, AND ZONING- Planning, Building, and Zoning Director, James Shelby

Work Program Goals

- Locate and maintain public facilities and service to support the goals for compact growth, and neighborhood revitalization.
- Construct Public Safety Building
 - Construct a Mini-Public Safety Building in Gillem Logistics.
 - Update and review technology need for PBZ to allow the development community to pay online for building permits.
 - Create Capital Improvement Plan.

Adopted 2020/2021 Budget

Personal Service & Benefits - \$549,566
Purchases/Contract Service - \$364,129
Supplies - \$52,783
Total - \$ 966,478

ECONOMIC DEVELOPMENT- Economic Development Director, Mr. Bruce Abraham

Major Goals

Workforce Center in Forest Park
Community Improvement District
Main Street & Fort Gillem Redevelopment
Work Business Prospects

Project Development

Film Industry Promotion
Business License Database
Support the City's 3 Economic Development Boards
TAD Program
Grants
Address Staffing Needs

FIRE- Fire Chief, Don Horton

Fire Department Accomplishments-First 30 days

- Modified Staff Leadership and Function titles to be in line with industry standards and NFPA 1021
- Initial Planning to begin Fire Department Strategic Plan
- Addressed concerns regarding maintenance and care of Fire Department Turnout Gear and Self-Contained Breathing Apparatus according to NFPA standards.
- Repositioned management and leadership team from isolation and silo leadership all working from one site and assigned Fire Station Captain to each Customer Service Site to ensure consistency in deployment, response to customers and adherence to both city and department policies
- Established and recognized full time Health and Safety Officer to address injuries, accidents, develop both physical and behavioral health concerns.
- Developing Apparatus Purchasing Plan with Procurement and Fleet Maintenance to replace all aging and old fire apparatus.
- Working with City Leadership/planning and procurement to replace old, outdated, non-accommodating facilities. Gain assistance and funding to correct immediate and facilities issues, (furniture, refrigerators, tools, appliances, etc.)
- Correcting and modifying Entry Level Hiring process to alleviate barriers to inclusiveness and to be in line with 98% of career full time fire departments.
- Creating dash boards to monitor and track response times, cardiac recovery rate, etc.
- Began initial updating of City Comprehensive Plan with State GEMA
- Began initial development of City Pandemic Plan
- Began initial development of City Hazardous Mitigation Annex-Clayton County

- Coordinating Training of all Directors in regard to National Incident Management Systems (NIMS)
- Developing Training Curriculum with State Representative for Emergency Support Functions (ESF)
- Developing Training Curriculum with GEMA Representative for Council FEMA Disaster Training
- Establishing Fire Explorer Post program.
- Consolidating and modifying response model to ensure that at a minimum (3) FF/EMT on each unit and to work towards NFPA 1710

RECREATION & LEISURE- Recreation & Leisure Director, Mr. Tarik Maxwell;

Special Events

Car & Bike Show

Revenue - \$900

One Pitch Co-Ed Softball Tournament

Ladies Night Sip n Paint

Revenue - \$750

Ultimate Tailgating Experience

Overview of Pool Season 2020

Integrated Therapy Revenue - \$1,510

North Henry Dolphins Practice - \$320

Pool Admission - \$3,535

Total Revenue - \$5,364.00

Rental Revenue

696 Main St - \$402

850 Main St - \$96

Kiwanis Stadium - \$3,920

Baseball Field - \$525

Gym Rental - \$500

She Rental- \$2,550

Vendor - \$470

Total- \$8,463.00

***From August 1st - September 19th**

Short-Term Goals

Add a minimum of 6 instructional classes

Re-do the floors at the Senior Center & 696

Obtain 4 partnerships/sponsors

Add an After-School program

Start a teen outreach program

Add some intergenerational programs

Long Term Goals

Redo the baseball fields, football stadium, soccer complex, tennis courts, playground equipment, amphitheater

Examine putting basketball courts in the park

Replace walking track and replace it with rubber finish

Build an outdoor pool house

Install splash pad

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

6. COVID-19 UPDATE: Chief Joel Turner, EMS Director

Chief Turner spoke to numbers located within the south metro area, and they remain stable, despite that there is an increase in numbers. The Clayton County numbers as of Monday afternoon was 8,137. Chief Turner stated that within the City of Forest Park, both incorporated and unincorporated, there is a total number of 885 cases recorded since September 16th and he expressed that there are about 12 active cases within the City. Chief Turner stated that all numbers reported are accumulative since May 1, 2020. The rate of daily positive cases is 9.5% currently. Clayton County's overall rate of daily positive cases is 12.6%. The 14-daily average for new cases has gradually declined since mid-July. Chief Turner still encourages the public to follow CDC health guidelines. The fire service will continue including blood pressure checks at all three of the fire stations within the city, with precautions and measures in place as well. It is recommended that everyone who is able, receives the flu vaccine this year, the sooner the better. This will help in reducing the number of respiratory infections as the weather turns cooler. The vaccination is typically covered 100% by most major insurance providers, and available through most pharmacies or professional medical providers.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

7. PRESENTATION(S):

- **Ward-1 Yard of the Quarter** – Councilwoman, Kimberly James
Councilwoman James announced to the Governing body that Mr. Bernard and Ms. Sparkle Adams were the recipients of Ward 1 Yard of the Quarter. The Adams family were presented with the most beautiful yard and a Home Depot gifted card.
- **Waste Management** -Presents \$10K recycling check to the Mayor and Council.
Alan Owens of Waste Management presented a \$10,000 check to the City of Forest Park for recycling efforts.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

8. ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

- **Addition(s):** NONE
- **Deletion(s):** NONE

Council Member Antoine made a motion to approve the agenda with no additions or deletions. Council Member Gutierrez provided the second. **The motion carried unanimously.**

9. ADOPTION OF THE MINUTES: Work and Regular Session Meeting Minutes for October 5, October 19, 2020 and the Budget Hearing Meeting Minutes for May 26, 2020.

Council Member James made a motion to approve the Minutes of October 5, October 19, 2020 Regular Session Work and Regular Session Meeting Minutes. Council Member Wells provided the second. **The motion carried unanimously.**

Council Member Gutierrez made a motion to table the Budget Hearing Meeting Minutes for May 26, 2020. Council Member Antoine provided the second. **The motion carried unanimously.**

10. AGENDA ITEMS:

- **OLD BUSINESS:** NONE

➤ **NEW BUSINESS:**

- 1. Discussion and approval on the Ordinance to establish the final Ad Valorem Tax Millage Rate for the City of Forest Park, Georgia; to provide for severability; to provide an effective date; and for other purposes.** – City Manager, Albert Barker, Jr. and Finance Director Ken Thompson

Background and Summary: The proposed Ordinance is to establish the Ad Valorem Millage Rate for the City of Forest Park for 2020 in accordance with the State of Georgia Code Section 48-5-32. The proposed Millage Rate of 16.743 is the same as for 2019.

Councilwoman Akins-Wells made a motion approve the Ordinance to establish the final Ad Valorem Tax Millage Rate for the City of Forest Park, Georgia; to provide for severability; to provide an effective date; and for other purposes.

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilwoman Akins-Wells	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilman Mears	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

- 2. Discussion and approval of unfreezing and funding (four) positions in the Public Works Department** - City Manager, Albert Barker Jr. and Public Work Director Bobby Jinks.

Background and Summary: Public Works would like to unfreeze three (3) positions in Streets Division (Heavy Equipment Operators) and one (1) position in Building Maintenance (Trade Specialist). These positions will be beneficial to the City in an effort to stay caught up in various areas throughout the city and were frozen for the 2020-2021 budget. Releasing these positions for Public Works will help the divisions stay current on daily projects. These positions were frozen in an attempt to balance out the new contract for waste management fees raising.

Councilwoman James made a motion to unfreezing and funding (four) positions in the Public Works Department.

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilwoman James	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilman Mears	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

- 3. Discussion and approval on the Mandatory Mask Ordinance**– Councilwoman, Kimberly James

Background and Summary: It is proposed that the City revisit the adoption of a mask ordinance requiring the wearing of masks or facial coverings to slow the spread of COVID-19. As you will recall earlier in the year Governor Kemp challenged the City of Atlanta's imposition of a mask requirement. The legal action was later dropped by the Governor. In response, the Georgia Municipal Association prepared a model ordinance based off of the many similar such ordinances from across the State of Georgia and the entire country. The GMA model ordinance is presented to the Mayor and Council for its further consideration. Under this ordinance, after a fair warning, violators could face a \$25 fine for the first offense and \$50 fine for any subsequent offenses. There are a number of exemptions to the requirement based on age, disability or other reasonable circumstances.

Councilwoman James made a motion to table this measure.

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilwoman James	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilwoman Akings-Wells	Hector Gutierrez	✓	
	Latresa Akings-Wells	✓	
	Allan Mears	✓	
Motion Passed			

11. PUBLIC COMMENTS: (3 MINUTE LIMIT) – If you would like to submit a public comment, please follow the directions below:

- No Public comments were submitted.

12. CLOSING COMMENTS BY GOVERNING BODY:

Please visit the City’s YouTube page to view the full inquires and commentaries provided by Mayor and Council.

13. EXECUTIVE SESSION: Personnel, Litigation, Real Estate and Legal Matter

Council Member made James a motion to recess Special-Called Meeting at 8:06 p.m. and to go into Executive Session. Council Member Mears provided the second. **The motion carried.**

Council Member James made a motion to adjourn Executive Session at 9:20 p.m. and go into the Special-Called Meeting. Council Member Mears provided the second. **The motion carried.**

14. ADJOURNMENT:

Council Member James made a motion to adjourn Special-Called Meeting at 9:21 p.m. Council Member Mears provided the second. **The motion carried.**

City Clerk, Sharee Steed

Mayor, Angelyne Butler