

CITY OF FOREST PARK MAYOR AND COUNCIL
SPECIAL CALLED AGENDA
MONDAY, 26th, 2020 | 6:00 PM



CITY OF
FORESTPARK



The Council Meetings will be livestream and available on the City's YouTube page "City of Forest Park GA" or copy the link: <https://bit.ly/3c28p0A>.

MAYOR

ANGELYNE BUTLER, MPA

CITY COUNCIL

KIMBERLY JAMES	WARD 1
DABOUZE ANTOINE	WARD 2
HECTOR GUTIERREZ	WARD 3
LATRESA AKINS-WELLS	WARD 4
ALLAN MEARS	WARD 5

CITY MANAGER

ALBERT BARKER, JR.

CITY ATTORNEY

MIKE WILLIAMS

CITY CLERK

SHAREE STEED

FOREST PARK CITY HALL

745 Forest Parkway
Forest Park, GA 30297
(404) 366.4720

WWW.FORESTPARKGA.ORG

DISCLAIMER: Due to COVID-19 Mayor and Council Meeting is only accessible by the public or media through web or teleconference until further notice. Please refer to the zoom information located on page 2 of the Agenda.

Please join us via Zoom. The zoom information is located below:

<https://us02web.zoom.us/j/86390090064?pwd=VjZkMUxIVUN6dk16aEV3a2xxMXQzdz09>

Meeting ID: 863 9009 0064

Passcode: 706534

One Tap Mobile

+13017158592,,86390090064#,,,,,0#,,706534# US (Germantown)

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CITY OF FOREST PARK MAYOR & COUNCIL

SPECIAL CALLED AGENDA

Monday, October 26th, 2020 | 6:00 PM

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

City Manager:
City Clerk:
City Attorney:

Albert Barker, Jr.
Sharee Steed
Mike Williams

- 1. CALL TO ORDER/WELCOME:**
- 2. INVOCATION:**
- 3. PLEDGE OF ALLEGIANCE:**
- 4. ROLL CALL- CITY CLERK:**

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		
Kimberly James	Council Member, Ward 1 Mayor Pro-Tem		
Dabouze Antoine	Council Member, Ward 2		
Hector Gutierrez	Council Member, Ward 3		
Latresa Akins-Wells	Council Member, Ward 4		
Allan Mears	Council Member, Ward 5		

- 5. CITY MANAGER'S REPORT:** Albert Barker, Jr.
DIRECTORS PRESENT:

- Department Updates from Planning, Building and Zoning, Economic Development, Fire and Parks and Recreation

- 6. COVID-19 UPDATE:**

7. PRESENTATION(S):

- **Ward-1** Yard of the Quarter – Councilwoman, Kimberly James
- **Wasted Management** -Presents \$10K recycling check to the Mayor and Council.

8. ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

- **Addition(s):**
- **Deletion(s):**

9. ADOPTION OF THE MINUTES: Work and Regular Session Meeting Minutes for October 5th, October 19th, 2020 and the Budget Hearing Meeting Minutes for May 26th, 2020.

10. AGENDA ITEMS:

- **OLD BUSINESS: NONE**
- **NEW BUSINESS:**

- 1. Discussion and approval on the Ordinance to establish the final Ad Valorem Tax Millage Rate for the City of Forest Park, Georgia; to provide for severability; to provide an effective date; and for other purposes.** – City Manager, Albert Barker, Jr. and Finance Director Ken Thompson

Background and Summary: The proposed Ordinance is to establish the Ad Valorem Millage Rate for the City of Forest Park for 2020 in accordance with the State of Georgia Code Section 48-5-32. The proposed Millage Rate of 16.743 is the same as for 2019. City.

- 2. Discussion and approval of unfreezing and funding (four) positions in the Public Works Department** - City Manager, Albert Barker Jr. and Public Work Director Bobby Jinks.

Background and Summary: Public Works would like to unfreeze three (3) positions in Streets Division (Heavy Equipment Operators) and one (1) position in Building Maintenance (Trade Specialist). These positions will be beneficial to the City in an effort to stay caught up in various areas throughout the city and were frozen for the 2020-2021 budget. Releasing these positions for Public Works will help these divisions stay current on daily projects. These positions were frozen in an attempt to balance out the new contract for waste management fees raising.

- 3. Discussion and approval on the Mandatory Mask Ordinance**– Councilwoman, Kimberly James

Background and Summary: It is proposed that the City revisit the adoption of a mask ordinance requiring the wearing of masks or facial coverings to slow the spread of COVID-19. As you will recall earlier in the year Governor Kemp challenged the City of Atlanta's imposition of a mask requirement. The legal action was later dropped by the Governor. In response, the Georgia Municipal Association prepared a model ordinance based off of the many similar such ordinances from across the State of Georgia and the entire country. The GMA model ordinance is presented to the Mayor and Council for its further consideration. Under this ordinance, after a fair warning, violators could face a \$25 fine for the first offense and \$50 fine for any subsequent offenses. There are a number of exemptions to the requirement based on age, disability or other reasonable circumstances.

11. PUBLIC COMMENTS: (3 MINUTE LIMIT) – If you would like to submit a public comment, please follow the directions below:

- Go to www.slido.com
 - Use Event Code: **102620**
 - Submit questions or comments to the governing body no later than Monday @ 12:00 noon and they will respond to as many questions possible during this public comment period.
- **Please include your full name and address when submitting questions****

12. CLOSING COMMENTS BY GOVERNING BODY:

13. EXECUTIVE SESSION: Personnel, Litigation, Real Estate and Legal Matters

14. ADJOURNMENT:



Albert Barker Jr.
City Manager

745 Forest Parkway
Forest Park, GA 30297
Phone: (404) 366-4720
abarker@forestparkga.gov

CITY OF
FORESTPARK
a city for every season
October 15, 2020

Dear Mayor and Council,

We have three items on the Monday evening agenda, which require formal action by City Council.

The first item is your approval of the establishment of the final Ad Valorem Tax Millage Rate. The proposed millage rate is 16.743. Our Finance Department has prepared and published our tax digest for the year. You will find the current 2020 digest and a five-year history of levy enclosed. Tax bills distribution is officially upon us. It is important to note that our residents will see a seven-dollar increase associated with sanitation.

The second item we are requesting approval is unfreezing and funding for four positions in the Public Works Department. Lack of staffing is cause for concern in the Public Works Department. There are multiple tasks but not enough personnel to get the job done, causing them to be behind on projects. During our assessment on how to solve the problem, it was discovered that there are frozen positions in the department. We ask you to approve the approval of three Heavy Equipment Operators and one Trade Specialist in Building Maintenance.

Heavy Equipment Operator - Job Grade 106
Minimum: 34,714.86 | Mid: \$46,517.91 | Maximum: \$58,320.96

Trade Specialist - Job Grade 107
Minimum: \$36,450.60 | Mid: \$48,843.81 | Maximum: \$61,237.01

The third item for which we are requesting approval of is a mandatory mask ordinance for the City. This was originally presented to the Council a couple of months ago; however, due to the Governor's mandates and legal action against the City of Atlanta, the measure was abandoned. We are asking for the approval of an ordinance that mirrors the GMA guidelines for a mask mandate.

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Our Public Safety Director Clark and Fire Chief Horton have been developing emergency management plans for the City. In addition, they have both consulted on the reopening plan that will be presented on Monday. The ultimate goal is to ensure the safety of the public and the employees. The Fire Department had a very successful Fire Prevention Week. They were able to do some public outreach that included handing out literature, visiting a local daycare, and assisting in a local food drive. There was also a car accident involving one of the ambulances this previous weekend. There were no fatalities, and we were ruled not at fault, however, our ambulance was totaled. The Fire Department has already been working with our procurement officer to obtain another ambulance. After this accident, a statement of needed was issued to amend and add the purchase of a replacement ambulance. Both have been ordered via the budget in SPOLST to provide them with the equipment that they need to be effective.

We are happy to announce that six new businesses were established in the month of September.

Our Planning, Building, and Zoning department have been diligently working on addressing the City's aesthetic issues. Enclosed are the following pending Code Enforcement cases that have been initiated throughout the City.

Enclosed just for your information is a list of current projects that our Public Works Division has worked on this week.

Our City Recreation & Leisure department is continuing to facilitate and host social distancing programming in the park while also supporting other City events. They have continued to host the Ultimate Tailgate Experience on various Saturdays and Sundays throughout the football season. This Saturday, they will be hosting one in Starr Park at 6:00 p.m.

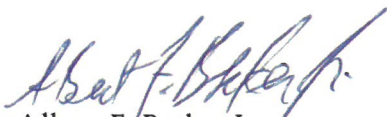
Please also remember that our first Hispanic Heritage Month Festival will begin at 1:30 p.m. on Saturday, October 17th. We also will be hosting our last Fun Friday of the year this evening, October 16th, at 8:00 p.m.

Please note that the Census has officially ended per notice from the Census Bureau.

You may be interested also to know that our directors participated in Emergency Training facilitated by a member of the Georgia Emergency Management Agency during our regular staff meeting this past Wednesday.

Should you have any questions or if I can be of any assistance, please let me know.

Respectfully,



Albert F. Barker Jr.
City Manager

Parks Division

Grass cut on Forest Parkway (from Old Dixie to Lake City), all side parks on Ash, Ga and Bridge Ave., and Perkins, 2nd St and Alder, All ball fields, police dept., Main St, Starr park.

Pull trash at all bus stops

Cut all side parks Ash, Ga.

Paint and line the ball fields and Football Fields

Liter pick-up throughout the entire city

Blow all the sheds out and dump trash cans

Tues/Fri/Sat/Sun (Kick Ball) Standford/Burk Field

Planted all Planter Parkway, Jonesboro and Main Street

Cleaned up the fountain on College Street

Planted around the starr park sign

Street Division

Street sweeper ran on (Barton, Chesier, Derry, North View, Pine Valley, Slaton, Dennis, Lake Circle, Ernest, Elizabeth, Finley, Forest Ave, Warren, Astor, College, Conley, Courtney, Mitchell, Metcalf, Anvil Block, Hwy 42)

Sidewalk work on Sirocco

Abetments: 4546 Burks Rd. and 5217 Lyndale Circle and paid pick up at Piggly wiggly

Cut limbs of ROW on Forest Park Way

Cut grass Hendrix Dr.

Saturday came in to clean up trees from storm on roadways

Sign Shop

Placed Covid-19 signs (wear masks) throughout the city

Made stickers and signs for Fire Department

Made food truck festival signs

Straightened signs through out the sign and replaced defaced stop signs

Repaired and placed sign/post on College

Fleet Maint.

Repairing city vehicles and routine maint.

Building Maintenance

Replacing light fixtures in dispatch restrooms, Replaced GFCi and photocells

Replaced broken cables and steel shields and the gun range

Ultimate security and malfunctioning sensors

Repaired water line break in women's toilet at Rec

Removed wall at 850 Main street

Relocated power pole to new location

Routine calls and maintenance

CODE REPORT FOR WARD 1
 SEPTEMBER 2020
 BY: LIZZIE GARCIA

Assigned Address	E-Gov Link Tracking #	Action Form Name	Date Submitted	Status	Assigned To	Department
557 SPRINGWOODS DR	14007891156	Building Code Violations	9/29/20	INPROGRESS	Ken Fleming	Code Enforcement
770 NORTHVIEW DR	14007561048	Parking in Front Yard	9/29/20	RESOLVED	Edwin Torres	Code Enforcement
564 SPRINGWOODS DR	14005991416	Commercial Vehicle on a Residential Property	9/28/20	RESOLVED	Edwin Torres	Code Enforcement
4251 SIERRA DR	14002301598	Outdoor Storage of Materials	9/25/20	INPROGRESS	Edwin Torres	Code Enforcement
704 BLUE RIDGE DR	14002161528	Outdoor Storage of Materials	9/25/20	INPROGRESS	Edwin Torres	Code Enforcement
691 BLUE RIDGE DR	14002111517	Exterior Accumulation of Debris	9/25/20	INPROGRESS	Edwin Torres	Code Enforcement
4095 JONESBORO RD	13997561649	Commercial/Heavy Vehicles Parked in Commercial Property	9/23/20	INPROGRESS	Ken Fleming	Code Enforcement
4095 JONESBORO RD	13996071113	Prohibited Signs and Sign Devices	9/23/20	INPROGRESS	Ken Fleming	Code Enforcement
697 RUSKIN DR	13995601107	Prohibited Signs and Sign Devices	9/23/20	RESOLVED	Ken Fleming	Code Enforcement
4764 MANSE DR	13993891416	Commercial Vehicle on a Residential Property	9/22/20	RESOLVED	Edwin Torres	Code Enforcement
460 MAIN ST	13990871312	Building Code Violations	9/21/20	RESOLVED	Edwin Torres	Code Enforcement
4364 BROOKSIDE DR	13986491130	Outdoor Storage of Materials	9/18/20	RESOLVED	Edwin Torres	Code Enforcement
4330 GILBERT PL	139866321113	Exterior Accumulation of Debris	9/18/20	RESOLVED	Edwin Torres	Code Enforcement
4140 JONESBORO RD	13981531121	Prohibited Signs and Sign Devices	9/16/20	INPROGRESS	Edwin Torres	Code Enforcement
4079 TARA DR	13979581526	Exterior Accumulation of Debris	9/15/20	RESOLVED	Ken Fleming	Code Enforcement
692 BLUE RIDGE DR	13979361457	Overgrown Grass/Vegetation	9/15/20	RESOLVED	Edwin Torres	Code Enforcement
4166 OHARA RD	13979331443	Parking in Front Yard	9/15/20	RESOLVED	Edwin Torres	Code Enforcement
4144 OHARA RD	13979331439	Parking in Front Yard	9/15/20	RESOLVED	Edwin Torres	Code Enforcement
4381 HENDRIX DR	13974591427	Exterior Accumulation of Debris	9/14/20	RESOLVED	Edwin Torres	Code Enforcement
697 RUSKIN DR	13973751149	Prohibited Signs and Sign Devices	9/14/20	RESOLVED	Edwin Torres	Code Enforcement
4155 OHARA RD	13970811529	Prohibited Signs and Sign Devices	9/14/20	RESOLVED	Edwin Torres	Code Enforcement
4233 JONESBORO RD	13969220857	Overgrown Grass/Vegetation	9/11/20	RESOLVED	Edwin Torres	Code Enforcement
4330 GILBERT PL	13967721435	Building Code Violations	9/11/20	INPROGRESS	Edwin Torres	Code Enforcement
4764 MANSE DR	13967581351	Exterior Accumulation of Debris	9/10/20	INPROGRESS	Edwin Torres	Code Enforcement
4764 MANSE DR	13967541340	Exterior Accumulation of Debris	9/10/20	INPROGRESS	Edwin Torres	Code Enforcement
4233 JONESBORO RD	13967031153	Overgrown Grass/Vegetation	9/10/20	INPROGRESS	Edwin Torres	Code Enforcement
4655 FARRIS CIR	13965101519	Building Code Violations	9/9/20	RESOLVED	Edwin Torres	Code Enforcement
4469 GLADE RD	13964961458	Outdoor Storage of Materials	9/9/20	RESOLVED	Edwin Torres	Code Enforcement
4417 CURRIE CT	13964901442	Overgrown Grass/Vegetation	9/9/20	RESOLVED	Edwin Torres	Code Enforcement
4233 JONESBORO RD	13962701503	International Property Maintenance Code	9/9/20	RESOLVED	Edwin Torres	Code Enforcement
4572 BURKS RD	13962391359	Overgrown Grass/Vegetation	9/8/20	RESOLVED	Edwin Torres	Code Enforcement
4705 TANGLEWOOD LN	13961411143	Overgrown Grass/Vegetation	9/8/20	INPROGRESS	Edwin Torres	Code Enforcement
4705 TANGLEWOOD LN	13961371140	Exterior Accumulation of Debris	9/8/20	INPROGRESS	Edwin Torres	Code Enforcement
4765 STILLWOOD COVE	13961201116	Overgrown Grass/Vegetation	9/8/20	RESOLVED	Edwin Torres	Code Enforcement
4103 W TARA DR	13958291525	Outdoor Storage of Materials	9/4/20	RESOLVED	Edwin Torres	Code Enforcement
4242 SIERRA DR	13957681246	Overgrown Grass/Vegetation	9/4/20	INPROGRESS	Edwin Torres	Code Enforcement
4242 SIERRA DR	13957641242	Overgrown Grass/Vegetation	9/4/20	INPROGRESS	Edwin Torres	Code Enforcement
4242 SIERRA DR	13957621238	Outdoor Storage of Materials	9/4/20	WAITING	Edwin Torres	Code Enforcement
4764 HENDRIX DR	13957601232	Exterior Accumulation of Debris	9/4/20	INPROGRESS	Edwin Torres	Code Enforcement
4764 HENDRIX DR	13956241506	Building Code Violations	9/4/20	INPROGRESS	Edwin Torres	Code Enforcement
4764 HENDRIX DR	13956221503	Junk Cars/Inoperable Vehicles	9/3/20	RESOLVED	Edwin Torres	Code Enforcement
4616 BURKS RD	13956021421	Parking in Front Yard	9/3/20	RESOLVED	Edwin Torres	Code Enforcement
4325 BROOKSIDE DR	13955491142	Building Code Violations	9/3/20	INPROGRESS	Edwin Torres	Code Enforcement
771 CONLEY RD	13955381107	Overgrown Grass/Vegetation	9/3/20	RESOLVED	Edwin Torres	Code Enforcement
4734 HENDRIX DR	13953881457	Outdoor Storage of Materials	9/3/20	RESOLVED	Edwin Torres	Code Enforcement
698 CATHERINE ST	13953821420	Parking in Front Yard	9/2/20	RESOLVED	Edwin Torres	Code Enforcement
698 CATHERINE ST	13953771412	Overgrown Grass/Vegetation	9/2/20	RESOLVED	Edwin Torres	Code Enforcement
4714 RUBY LN	13953691346	Parking in Front Yard	9/2/20	RESOLVED	Edwin Torres	Code Enforcement
880 NORTHVIEW DR	13951061506	Overgrown Grass/Vegetation	9/1/20	RESOLVED	Edwin Torres	Code Enforcement
810 NORTHVIEW DR	13951011456	Parking in Front Yard	9/1/20	RESOLVED	Edwin Torres	Code Enforcement
		Outdoor Storage of Materials	9/1/20	RESOLVED	Edwin Torres	Code Enforcement

**CODE REPORT FOR WARD 2
SEPTEMBER 2020
BY: LIZZIE GARCIA**

Assigned Address	E-Gov Link Tracking #	Action Form Name	Date Submitted	Status	Assigned To	Department
4735 COURTNEY DR	14008011205	Building Code Violations	9/29/20	INPROGRESS	Ken Fleming	Code Enforcement
524 HANES DR	14004721047	Exterior Accumulation of Debris	9/28/20	INPROGRESS	Edwin Torres	Code Enforcement
524 HANES DR	14004561030	Parking in Front Yard	9/28/20	INPROGRESS	Edwin Torres	Code Enforcement
4855 COLLEGE ST	14003940844	Exterior Accumulation of Debris	9/28/20	INPROGRESS	Edwin Torres	Code Enforcement
4855 COLLEGE ST	14003870827	Building Code Violations	9/28/20	INPROGRESS	Edwin Torres	Code Enforcement
535 HANES DR	14003291546	Exterior Accumulation of Debris	9/27/20	DISMISSED	Code Enforcement	Code Enforcement
524 HANES DR	14003141106	Exterior Accumulation of Debris	9/27/20	INPROGRESS	Ken Fleming	Code Enforcement
359 THIRD ST	14001371141	Commercial Vehicle on a Residential Property	9/25/20	RESOLVED	Martina Miller	Code Enforcement
5152 MIDDLEBROOK DR	14001221107	Parking in Front Yard	9/25/20	RESOLVED	Martina Miller	Code Enforcement
578 BRIDGE AV	14001001028	Parking in Front Yard	9/25/20	RESOLVED	Martina Miller	Code Enforcement
961 FOREST PKWY	13997101456	Exterior Accumulation of Debris	9/23/20	INPROGRESS	Ken Fleming	Code Enforcement
5097 MAPLE DR	13997021449	Exterior Accumulation of Debris	9/23/20	RESOLVED	Yvonne Bivens	Code Enforcement
5073 MAPLE DR	13996831435	Junk Cars/Inoperable Vehicles	9/23/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5076 SPRINGDALE RD	13993881412	Junk Cars/Inoperable Vehicles	9/22/20	INPROGRESS	Martina Miller	Code Enforcement
690 MAIN ST	13993691329	Overgrown Grass/Vegetation	9/22/20	INPROGRESS	Ken Fleming	Code Enforcement
655 MAIN ST	13992171332	Junk Cars/Inoperable Vehicles	9/16/20	RESOLVED	Ken Fleming	Code Enforcement
996 FINLEY DR	13982131318	Overgrown Grass/Vegetation	9/16/20	RESOLVED	Huu Do	Code Enforcement
4751 COLLEGE ST	13973911215	Exterior Accumulation of Debris	9/14/20	RESOLVED	Edwin Torres	Code Enforcement
4751 COLLEGE ST	13973881212	Outdoor Storage of Materials	9/14/20	RESOLVED	Edwin Torres	Code Enforcement
4735 COURTNEY DR	13970411350	Building Code Violations	9/11/20	RESOLVED	Huu Do	Code Enforcement
5067 EAST ST	13967561347	Overgrown Grass/Vegetation	9/10/20	RESOLVED	Yvonne Bivens	Code Enforcement
4662 CITY VIEW DR	13962581451	Overgrown Grass/Vegetation	9/8/20	RESOLVED	Edwin Torres	Code Enforcement
4620 CITY VIEW DR	13962521431	Overgrown Grass/Vegetation	9/8/20	RESOLVED	Edwin Torres	Code Enforcement
512 PERKINS DR	13961231122	Junk Cars/Inoperable Vehicles	9/8/20	INPROGRESS	Martina Miller	Code Enforcement
944 FOREST AV	13958121427	Exterior Accumulation of Debris	9/4/20	RESOLVED	Huu Do	Code Enforcement
976 SOUTH AV	13956161443	Overgrown Grass/Vegetation	9/3/20	RESOLVED	Yvonne Bivens	Code Enforcement
4649 BURKS RD	13955961415	Outdoor Storage of Materials	9/3/20	RESOLVED	Edwin Torres	Code Enforcement
4649 BURKS RD	13955921411	Exterior Accumulation of Debris	9/3/20	RESOLVED	Edwin Torres	Code Enforcement
4649 BURKS RD	13955841353	Overgrown Grass/Vegetation	9/3/20	RESOLVED	Edwin Torres	Code Enforcement
944 FOREST AV	13955831342	Overgrown Grass/Vegetation	9/3/20	RESOLVED	Huu Do	Code Enforcement
5021 SARGENT ST	13955451130	Outdoor Storage of Materials	9/3/20	RESOLVED	Yvonne Bivens	Code Enforcement
540 MAIN ST	13951181549	8-8-21 Use	9/1/20	RESOLVED	Ken Fleming	Code Enforcement
540 MAIN ST	13951161543	8-8-21 Use	9/1/20	INPROGRESS	Ken Fleming	Code Enforcement
835 PINE VALLEY DR	13950921436	Outdoor Storage of Materials	9/1/20	RESOLVED	Edwin Torres	Code Enforcement
848 SLATON ST	13950851422	Parking in Front Yard	9/1/20	RESOLVED	Edwin Torres	Code Enforcement
5163 SPRINGDALE RD	13949371016	Building Code Violations	9/1/20	INPROGRESS	Ken Fleming	Code Enforcement

CODE REPORT FOR WARD 3

SEPTEMBER 2020

BY: LIZZIE GARCIA

Assigned Address	E-Gov Link Tracking #	Action Form Name	Date Submitted	Status	Assigned To	Department
1251 WATTS RD	14011011340	Overgrown Grass/Vegetation	9/30/20	INPROGRESS	Huu Do	Code Enforcement
1211 WATTS RD	14010961330	Outdoor Storage of Materials	9/30/20	INPROGRESS	Huu Do	Code Enforcement
4492 MEADOW DR	14006281514	Outdoor Storage of Materials	9/28/20	INPROGRESS	Huu Do	Code Enforcement
1152 ELAINE DR	14005901358	Junk Cars/Inoperable Vehicles	9/28/20	RESOLVED	Huu Do	Code Enforcement
4378 FOSTER ST	14005751327	Parking in Front Yard	9/28/20	RESOLVED	Huu Do	Code Enforcement
1278 ROCK SPRINGS ST	14005291150	Obstruction View By Trees/Shrubs	9/28/20	RESOLVED	Ken Fleming	Code Enforcement
1180 ROCK SPRINGS ST	14004691045	Junk Cars/Inoperable Vehicles	9/28/20	RESOLVED	Huu Do	Code Enforcement
4182 GUNTER DR	14001091040	Parking in Front Yard	9/25/20	RESOLVED	Huu Do	Code Enforcement
1211 ROCK SPRINGS ST	13999511429	Illegal Business	9/24/20	INPROGRESS	Ken Fleming	Code Enforcement
4821 JUNIPER DR	13996761408	Commercial Vehicle on a Residential Property	9/23/20	RESOLVED	Huu Do	Code Enforcement
4909 BARTLETT RD	13996641344	Outdoor Storage of Materials	9/23/20	INPROGRESS	Huu Do	Code Enforcement
4980 BARTLETT RD	13996541324	Outdoor Storage of Materials	9/23/20	RESOLVED	Huu Do	Code Enforcement
4126 THURMAN RD	13996211143	Outdoor Storage of Materials	9/23/20	RESOLVED	Ken Fleming	Code Enforcement
4803 TUONG YEN CT	13995791032	Outdoor Storage of Materials	9/23/20	RESOLVED	Huu Do	Code Enforcement
4797 TUONG YEN CT	13995661011	Outdoor Storage of Materials	9/23/20	RESOLVED	Huu Do	Code Enforcement
1040 STONEYBROOK RD	13994031437	Exterior Accumulation of Debris	9/22/20	INPROGRESS	Huu Do	Code Enforcement
4693 RIDGEWOOD DR	13993181146	Parking in Front Yard	9/22/20	RESOLVED	Huu Do	Code Enforcement
1088 CURTIS DR	13993121124	Overgrown Grass/Vegetation	9/22/20	RESOLVED	Huu Do	Code Enforcement
1156 PARKWOOD DR	13993041056	Overgrown Grass/Vegetation	9/22/20	RESOLVED	Huu Do	Code Enforcement
1163 LLOYD DR	13992951042	Outdoor Storage of Materials	9/22/20	RESOLVED	Huu Do	Code Enforcement
1279 ROCK SPRINGS ST	13991241438	Overgrown Grass/Vegetation	9/21/20	RESOLVED	Huu Do	Code Enforcement
1206 ROCK SPRINGS ST	13991001359	Outdoor Storage of Materials	9/21/20	RESOLVED	Huu Do	Code Enforcement
4376 OLD JONESBORO RD	13986581136	Exterior Accumulation of Debris	9/18/20	RESOLVED	Huu Do	Code Enforcement
1090 STONEYBROOK RD	13986441124	Parking in Front Yard	9/18/20	RESOLVED	Huu Do	Code Enforcement
4523 ERNEST DR	13984351348	Exterior Accumulation of Debris	9/17/20	RESOLVED	Huu Do	Code Enforcement
4569 MITCHELL ST	13984291321	Exterior Accumulation of Debris	9/17/20	INPROGRESS	Huu Do	Code Enforcement
4575 MITCHELL ST	13984281315	Overgrown Grass/Vegetation	9/17/20	RESOLVED	Huu Do	Code Enforcement
1137 WATTS RD	13978191144	Overgrown Grass/Vegetation	9/15/20	RESOLVED	Huu Do	Code Enforcement
1147 WATTS RD	13978181139	Overgrown Grass/Vegetation	9/15/20	RESOLVED	Huu Do	Code Enforcement
4510 OLD JONESBORO RD	13974461355	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Huu Do	Code Enforcement
1265 ROCK SPRINGS ST	13974331330	Outdoor Storage of Materials	9/14/20	RESOLVED	Huu Do	Code Enforcement
4496 JONESBORO RD	13973591124	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Ken Fleming	Code Enforcement
1285 ROCK SPRINGS ST	13973381103	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Huu Do	Code Enforcement
1331 ROCK SPRINGS ST	13973241051	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Huu Do	Code Enforcement
4147 BOLING DR	13973011025	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Huu Do	Code Enforcement
1195 STONEYBROOK RD	13969901059	Parking in Front Yard	9/11/20	RESOLVED	Huu Do	Code Enforcement
4144 GUNTER DR	13969691016	Parking in Front Yard	9/11/20	RESOLVED	Huu Do	Code Enforcement
5153 PHILLIPS DR	13968892155	Exterior Accumulation of Debris	9/10/20	RESOLVED	Yvonne Bivens	Code Enforcement
5153 PHILLIPS DR	13968882150	Overgrown Grass/Vegetation	9/10/20	RESOLVED	Yvonne Bivens	Code Enforcement
4538 OLD JONESBORO RD	13968291601	Junk Cars/Inoperable Vehicles	9/10/20	RESOLVED	Huu Do	Code Enforcement
4538 OLD JONESBORO RD	13968251553	Exterior Accumulation of Debris	9/10/20	RESOLVED	Huu Do	Code Enforcement
4281 HUNTOON PL	13967651419	Junk Cars/Inoperable Vehicles	9/10/20	RESOLVED	Huu Do	Code Enforcement
4908 BARTLETT RD	13964941454	Junk Cars/Inoperable Vehicles	9/9/20	RESOLVED	Huu Do	Code Enforcement
1165 MAIN ST	13964701341	Prohibited Signs and Sign Devices	9/9/20	INPROGRESS	Ken Fleming	Code Enforcement
4841 BARTLETT RD	13963851036	Parking in Front Yard	9/9/20	RESOLVED	Huu Do	Code Enforcement
4909 BARTLETT RD	13963801026	Overgrown Grass/Vegetation	9/9/20	RESOLVED	Huu Do	Code Enforcement
4541 MONTCLAIR DR	13962371353	Overgrown Grass/Vegetation	9/8/20	RESOLVED	Huu Do	Code Enforcement
4541 MONTCLAIR DR	13962341348	Exterior Accumulation of Debris	9/8/20	RESOLVED	Huu Do	Code Enforcement
1128 EVELYN DR	13961301137	Overgrown Grass/Vegetation	9/8/20	INPROGRESS	Huu Do	Code Enforcement
4155 GUNTER DR	13960901029	Junk Cars/Inoperable Vehicles	9/8/20	RESOLVED	Huu Do	Code Enforcement
4155 GUNTER DR	13960821013	Outdoor Storage of Materials	9/8/20	RESOLVED	Huu Do	Code Enforcement
4784 TUONG YEN CT	13957951354	Overgrown Grass/Vegetation	9/4/20	RESOLVED	Huu Do	Code Enforcement

**CODE REPORT FOR WARD 4
SEPTEMBER 2020
BY: LIZZIE GARCIA**

Assigned Address	E-Gov Link Tracking #	Action Form Name	Date Submitted	Status	Assigned To	Department
5217 AUSTIN PL	14011441506	Overgrown Grass/Vegetation	9/30/20	INPROGRESS	Martina Miller	Code Enforcement
5218 ALBERT DR	14011381454	Overgrown Grass/Vegetation	9/30/20	INPROGRESS	Martina Miller	Code Enforcement
851 WHITE OAK DR	14010991333	Overgrown Grass/Vegetation	9/30/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5251 N BROOKDALE DR	14010291116	Parking in Front Yard	9/30/20	INPROGRESS	Martina Miller	Code Enforcement
769 LINDA WAY	14009991028	Overgrown Grass/Vegetation	9/30/20	INPROGRESS	Martina Miller	Code Enforcement
5461 JOYCE DR	14008611328	Parking in Front Yard	9/29/20	INPROGRESS	Martina Miller	Code Enforcement
660 VIRGINIA CIR	14007731123	Junk Cars/Inoperable Vehicles	9/29/20	INPROGRESS	Martina Miller	Code Enforcement
591 VIRGINIA CIR	14007721112	Junk Cars/Inoperable Vehicles	9/29/20	INPROGRESS	Martina Miller	Code Enforcement
450 SPRINGSIDE DR	14005891356	Junk Cars/Inoperable Vehicles	9/29/20	INPROGRESS	Martina Miller	Code Enforcement
566 CYNTHIA LN	14005810334	Parking in Front Yard	9/28/20	INPROGRESS	Martina Miller	Code Enforcement
580 MISTRAL WAY	14001961436	Overgrown Grass/Vegetation	9/25/20	RESOLVED	Martina Miller	Code Enforcement
4980 OLD DIXIE RD	13996651504	Prohibited Signs and Sign Devices	9/24/20	RESOLVED	Ken Fleming	Code Enforcement
710 GLENN DR	13996961445	Junk Cars/Inoperable Vehicles	9/23/20	INPROGRESS	Martina Miller	Code Enforcement
5313 MADISON ST	13996861437	Overgrown Grass/Vegetation	9/23/20	INPROGRESS	Martina Miller	Code Enforcement
5428 OLD DIXIE RD	13996551329	Overgrown Grass/Vegetation	9/23/20	RESOLVED	Martina Miller	Code Enforcement
751 SOUTH AV	13996511315	Commercial/Heavy Vehicles Parked in Commercial Property	9/23/20	RESOLVED	Martina Miller	Code Enforcement
5218 AUSTIN PL	13995981104	Overgrown Grass/Vegetation	9/23/20	RESOLVED	Martina Miller	Code Enforcement
714 LINDA WAY	13995951057	Diverting Natural Flow of Water/Obstructing Drains and Gutters	9/23/20	INPROGRESS	Ken Fleming	Code Enforcement
568 LINDA WAY	13995881044	Overgrown Grass/Vegetation	9/23/20	INPROGRESS	Martina Miller	Code Enforcement
575 FAVOR DR	13995721023	Outdoor Storage of Materials	9/23/20	INPROGRESS	Martina Miller	Code Enforcement
5284 MADISON ST	13993301204	Boarded Up Houses	9/23/20	INPROGRESS	Martina Miller	Code Enforcement
5354 MADISON ST	13987351451	Junk Cars/Inoperable Vehicles	9/22/20	INPROGRESS	Martina Miller	Code Enforcement
5354 MADISON ST	13988391137	Overgrown Grass/Vegetation	9/18/20	RESOLVED	Martina Miller	Code Enforcement
874 LINDA WAY	13983931132	Exterior Accumulation of Debris	9/17/20	RESOLVED	Martina Miller	Code Enforcement
874 LINDA WAY	13982291350	Overgrown Grass/Vegetation	9/17/20	RESOLVED	Martina Miller	Code Enforcement
406 CYNTHIA LN	13982281347	Exterior Accumulation of Debris	9/16/20	RESOLVED	Yvonne Bivens	Code Enforcement
830 N LAUREL ST	13971731837	Littering on Public or Private Property	9/12/20	DISMISSED	Martina Miller	Code Enforcement
5385 LEE CIR	13969631004	Outdoor Storage of Materials	9/11/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5171 ASH ST	13962501425	Exterior Accumulation of Debris	9/8/20	RESOLVED	Yvonne Bivens	Code Enforcement
5171 ASH ST	13957631241	Exterior Accumulation of Debris	9/4/20	RESOLVED	Martina Miller	Code Enforcement
857 MIMOSA DR	13957591226	Overgrown Grass/Vegetation	9/4/20	RESOLVED	Martina Miller	Code Enforcement
5340 MADISON ST	13957221100	Overgrown Grass/Vegetation	9/4/20	RESOLVED	Yvonne Bivens	Code Enforcement
	13951031502	Outdoor Storage of Materials	9/1/20	RESOLVED	Martina Miller	Code Enforcement

**WARD REPORT FOR WARD 5
SEPTEMBER 2020
BY: LIZZIE GARCIA**

Assigned Address	E-Gov Link Tracking #	Action Form Name	Date Submitted	Status	Assigned To	Department
5424 ASH ST	14011561524	Junk Cars/Inoperable Vehicles	9/30/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5424 ASH ST	14011551520	Exterior Accumulation of Debris	9/30/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5424 ASH ST	14011481512	Outdoor Storage of Materials	9/30/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5884 ASH ST	14011291438	Exterior Accumulation of Debris	9/30/20	RESOLVED	Yvonne Bivens	Code Enforcement
5884 ASH ST	14011231431	Overgrown Grass/Vegetation	9/30/20	RESOLVED	Yvonne Bivens	Code Enforcement
5894 ASH ST	14011191426	Overgrown Grass/Vegetation	9/30/20	RESOLVED	Yvonne Bivens	Code Enforcement
1041 CEDAR CIR	14010121056	Parking in Front Yard	9/30/20	INPROGRESS	Yvonne Bivens	Code Enforcement
1000 LONGLEAF DR	14009131550	Outdoor Storage of Materials	9/29/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5885 ALDER DR	14008841443	Parking in Front Yard	9/29/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5752 PEARSON PL	14005811334	Overgrown Grass/Vegetation	9/28/20	INPROGRESS	Yvonne Bivens	Code Enforcement
565 CYNTHIA LN	14005691319	Overgrown Grass/Vegetation	9/28/20	INPROGRESS	Martina Miller	Code Enforcement
988 CONE RD	14005261149	Outdoor Storage of Materials	9/28/20	INPROGRESS	Yvonne Bivens	Code Enforcement
908 CONE RD	14005141133	Overgrown Grass/Vegetation	9/28/20	DISMISSED	Yvonne Bivens	Code Enforcement
540 FOREST HILLS PATH	14005081124	Overgrown Grass/Vegetation	9/28/20	INPROGRESS	Yvonne Bivens	Code Enforcement
1178 TAMARACK TR	14004371016	Overgrown Grass/Vegetation	9/28/20	RESOLVED	Martina Miller	Code Enforcement
1061 PONDEROSA PARK DR	14001841352	Parking in Front Yard	9/25/20	INPROGRESS	Yvonne Bivens	Code Enforcement
1061 PONDEROSA PARK DR	14001331134	Outdoor Storage of Materials	9/25/20	INPROGRESS	Yvonne Bivens	Code Enforcement
655 SHELLNUT DR	14001321129	Exterior Accumulation of Debris	9/25/20	INPROGRESS	Yvonne Bivens	Code Enforcement
900 CONE RD	13997990852	Overgrown Grass/Vegetation	9/24/20	DISMISSED	Martina Miller	Code Enforcement
900 CONE RD	13994311521	Outdoor Storage of Materials	9/22/20	RESOLVED	Yvonne Bivens	Code Enforcement
891 CONE RD	13994261516	Outdoor Storage of Materials	9/22/20	RESOLVED	Yvonne Bivens	Code Enforcement
847 OAKDALE DR	13994171508	Outdoor Storage of Materials	9/22/20	INPROGRESS	Yvonne Bivens	Code Enforcement
847 OAKDALE DR	13994161505	Exterior Accumulation of Debris	9/22/20	RESOLVED	Yvonne Bivens	Code Enforcement
847 OAKDALE DR	13993831359	Outdoor Storage of Materials	9/22/20	INPROGRESS	Yvonne Bivens	Code Enforcement
847 OAKDALE DR	13993811354	Exterior Accumulation of Debris	9/22/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5941 PINE CREEK RD	13993671324	Overgrown Grass/Vegetation	9/22/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5649 ALDER DR	13993201149	Parking in Front Yard	9/22/20	RESOLVED	Yvonne Bivens	Code Enforcement
5685 ASH ST	13993051057	Overgrown Grass/Vegetation	9/22/20	RESOLVED	Yvonne Bivens	Code Enforcement
957 TAMARACK TR	13992891032	Junk Cars/Inoperable Vehicles	9/22/20	RESOLVED	Martina Miller	Code Enforcement
988 CONE RD	13991821701	Parking in Front Yard	9/21/20	INPROGRESS	Yvonne Bivens	Code Enforcement
1012 CONE RD	13991351509	Overgrown Grass/Vegetation	9/21/20	INPROGRESS	Yvonne Bivens	Code Enforcement
1048 CONE RD	13991341502	Overgrown Grass/Vegetation	9/21/20	RESOLVED	Yvonne Bivens	Code Enforcement
1028 TAMARACK TR	13991311447	Overgrown Grass/Vegetation	9/21/20	RESOLVED	Yvonne Bivens	Code Enforcement
1066 PONDEROSA PARK DR	13991231437	Parking in Front Yard	9/21/20	RESOLVED	Yvonne Bivens	Code Enforcement
693 BROOKWOOD DR	13991161417	Outdoor Storage of Materials	9/21/20	INPROGRESS	Yvonne Bivens	Code Enforcement
1066 PONDEROSA PARK DR	13991151416	Outdoor Storage of Materials	9/21/20	RESOLVED	Martina Miller	Code Enforcement
694 BROOKWOOD DR	13991111412	Exterior Accumulation of Debris	9/21/20	INPROGRESS	Yvonne Bivens	Code Enforcement
6069 PINE CREEK RD	13990951339	Overgrown Grass/Vegetation	9/21/20	RESOLVED	Martina Miller	Code Enforcement
1017 LONGLEAF DR	13990281114	Exterior Accumulation of Debris	9/21/20	INPROGRESS	Yvonne Bivens	Code Enforcement
791 OAKDALE DR	13990211104	Junk Cars/Inoperable Vehicles	9/21/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5703 CYPRESS DR	13987611552	Overgrown Grass/Vegetation	9/18/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5703 CYPRESS DR	13987481508	Outdoor Storage of Materials	9/18/20	RESOLVED	Yvonne Bivens	Code Enforcement
5703 CYPRESS DR	13987441504	Junk Cars/Inoperable Vehicles	9/18/20	RESOLVED	Yvonne Bivens	Code Enforcement
756 LONGLEAF DR	13987411501	Exterior Accumulation of Debris	9/18/20	RESOLVED	Yvonne Bivens	Code Enforcement
	13987221426	Exterior Accumulation of Debris	9/18/20	RESOLVED	Yvonne Bivens	Code Enforcement

**WARD REPORT FOR WARD 5
SEPTEMBER 2020
BY: LIZZIE GARCIA**

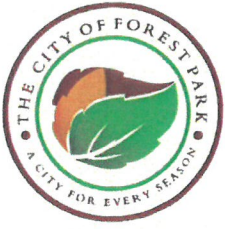
Address	Case Number	Building Code Violations	Date	INPROGRESS	Officer	Code Enforcement
858 CONE RD	13987161404	Building Code Violations	9/18/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5694 BOWDEN DR	13982331357	Overgrown Grass/Vegetation	9/16/20	RESOLVED	Martina Miller	Code Enforcement
5609 ALDER DR	13979521524	Junk Cars/Inoperable Vehicles	9/15/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5609 ALDER DR	13979391504	Outdoor Storage of Materials	9/15/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5609 ALDER DR	13979351457	Exterior Accumulation of Debris	9/15/20	INPROGRESS	Yvonne Bivens	Code Enforcement
895 LAUREL ST	13979161403	Overgrown Grass/Vegetation	9/15/20	RESOLVED	Yvonne Bivens	Code Enforcement
5609 ALDER DR	13978971321	Storage Yard	9/15/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5621 ALDER DR	13977741059	Outdoor Storage of Materials	9/15/20	RESOLVED	Yvonne Bivens	Code Enforcement
1013 REDWOOD CT	13974721450	Parking in Front Yard	9/14/20	RESOLVED	Yvonne Bivens	Code Enforcement
1114 TAMARACK TR	13973651134	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Yvonne Bivens	Code Enforcement
561 FOREST HILLS PATH	13973621129	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Martina Miller	Code Enforcement
724 FOREST HILLS PATH	13973531117	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Martina Miller	Code Enforcement
1028 TAMARACK TR	13973511115	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Yvonne Bivens	Code Enforcement
577 FOREST HILLS PATH	13973431107	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Martina Miller	Code Enforcement
718 FOREST HILLS PATH	13973071029	Overgrown Grass/Vegetation	9/14/20	RESOLVED	Martina Miller	Code Enforcement
724 FOREST HILLS PATH	13972991021	Junk Cars/Inoperable Vehicles	9/14/20	DISMISSED	Martina Miller	Code Enforcement
5703 CYPRESS DR	13964931451	Overgrown Grass/Vegetation	9/9/20	RESOLVED	Yvonne Bivens	Code Enforcement
5563 ALDER DR	13964821425	Junk Cars/Inoperable Vehicles	9/9/20	INPROGRESS	Yvonne Bivens	Code Enforcement
1020 CEDAR CIR	13964291133	Exterior Accumulation of Debris	9/9/20	INPROGRESS	Yvonne Bivens	Code Enforcement
861 LONGLEAF DR	13962541433	Junk Cars/Inoperable Vehicles	9/8/20	RESOLVED	Yvonne Bivens	Code Enforcement
861 LONGLEAF DR	13962441415	Overgrown Grass/Vegetation	9/8/20	RESOLVED	Yvonne Bivens	Code Enforcement
861 LONGLEAF DR	13962421409	Outdoor Storage of Materials	9/8/20	INPROGRESS	Yvonne Bivens	Code Enforcement
5513 ALDER DR	13962411406	Exterior Accumulation of Debris	9/8/20	RESOLVED	Yvonne Bivens	Code Enforcement
5513 ALDER DR	13958241502	Exterior Accumulation of Debris	9/4/20	RESOLVED	Yvonne Bivens	Code Enforcement
5497 ALDER DR	13958221458	Overgrown Grass/Vegetation	9/4/20	RESOLVED	Yvonne Bivens	Code Enforcement
5426 ALDER DR	13958101422	Overgrown Grass/Vegetation	9/4/20	RESOLVED	Yvonne Bivens	Code Enforcement
994 SHERWOOD CIR	13958041410	Overgrown Grass/Vegetation	9/4/20	RESOLVED	Yvonne Bivens	Code Enforcement
892 SHERWOOD CIR	13954910949	Junk Cars/Inoperable Vehicles	9/3/20	RESOLVED	Yvonne Bivens	Code Enforcement
1041 CEDAR CIR	13953181139	Overgrown Grass/Vegetation	9/2/20	RESOLVED	Yvonne Bivens	Code Enforcement
1020 CEDAR CIR	13953071116	Parking in Front Yard	9/2/20	RESOLVED	Yvonne Bivens	Code Enforcement
836 OAKDALE DR	13953051108	Overgrown Grass/Vegetation	9/2/20	RESOLVED	Yvonne Bivens	Code Enforcement
	13950661329	Overgrown Grass/Vegetation	9/1/20	RESOLVED	Yvonne Bivens	Code Enforcement



CITY OF
FORESTPARK

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
					Fun Friday Starr Park 8pm - 11pm	Hispanic Heritage Festival Starr Park 1:30pm - 6:00 p.m. Ultimate Taggate Starr Park 6:00 pm - 10:00 p.m.
18	19	20	21	22	23	24
	Council Meeting Council Chambers 6:00 p.m.					Family Camp Out Starr Park 6pm - 10pm
25	26	27	28	29	30	31
						Breast Cancer Walk 8am - 10am Food Drive Fall Festival 1pm - 6pm Starr Park

OCTOBER



CITY OF
FORESTPARK

CITY OF FOREST PARK MAYOR AND CITY COUNCIL
AGENDA ITEM No. 1 SUBMITTAL FORM
WORK AND REGULAR SESSION ITEM

Council Meeting Date: October 19th, 2020

SUBJECT: Ordinance to establish the final Ad Valorem Tax Millage Rate for the City of Forest Park, Georgia; to provide for severability; to provide an effective date; and for other purposes.

Please specify by placing a check in the box that best describes your agenda item:

Description of Agenda Item	Description of Agenda Item
Public Hearing	Discussion Item
Ordinance on 1 st Reading	Bid/RFP Award
Ordinance on 2 nd Reading	Approval of Official Minutes
Quasi Judicial Proceeding	Presentation
Resolution	Report

Originating Department Office of the City Manager	Item Cost Funding Source Account No.	Comments	Attachments: 1. Ordinance 2. Tax Millage Rate 3. 4.											
Department Review: X _____ City Manager Date X _____ City Attorney Date X _____ City Clerk Date	<i>(Please initial)</i>													
	#	Departments	Initial	#	Departments	Initial								
		Mayor			Police Dept.									
		Council Member			Fire Dept.									
		City Manager	<i>[Signature]</i>		Public Works									
		City Attorney			Court Services									
		City Clerk			Probation									
	1	Finance	<i>[Signature]</i>		Communications									
		Community Development			Human Resources									
		IT Dept			Recreation									
	<table border="1" style="width: 100%;"> <tr> <td>Advertised</td> <td></td> </tr> <tr> <td>Date</td> <td></td> </tr> <tr> <td>Publication:</td> <td></td> </tr> <tr> <td>Not required</td> <td></td> </tr> </table>		Advertised		Date		Publication:		Not required		Yes, I have notified everyone. Initial here _____.		Not Applicable in this case. Initial here _____.	
Advertised														
Date														
Publication:														
Not required														

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF FOREST PARK TO ESTABLISH THE FINAL AD VALOREM TAX MILLAGE RATE FOR THE CITY OF FOREST PARK, GEORGIA; TO PROVIDE FOR SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the City of Forest Park has advertised its intent to establish a millage rate for ad valorem taxation for municipal purposes to be imposed upon tangible property within the City of Forest Park; and

WHEREAS, the City has published the required report on the proposed millage rate in accordance with O.C.G.A. § 48-5-32.1.

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the City of Forest Park as follows:

Section 1. Establishment of final ad valorem tax

In order to finance the proposed expenses of the City, a final ad valorem tax will be set at 16.743 mills.

Section 2. Severability

If any section, sentence, clause or phrase of this Ordinance were held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, and such remainder shall remain in full force and effect.

Section 3. Effective Date

This Ordinance shall be in full force and effect immediately upon and after its final passage.

SO ORDAINED THIS _____ DAY OF _____, 2020.

CITY OF FOREST PARK, GEORGIA

Angelyne Butler, Mayor

Kimberly James
Councilmember, Ward One

Dabouze Antoine
Councilmember, Ward Two

Hector Gutierrez
Councilmember, Ward Three

Latresa Wells
Councilmember, Ward Four

Allan Mears
Councilmember, Ward Five

ATTEST:

City Clerk

(THE SEAL OF THE CITY OF
FOREST PARK, GEORGIA)

Approved as to form:

City Attorney

NOTICE

The Forest Park City Council does hereby announce that the millage rate will be set at a meeting to be held at Forest Park City Hall located at 745 Forest Parkway, Forest Park, Georgia on October 19, 2020 at 6:00 PM and pursuant to the requirements of O.C.G.A. 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy along with the history of the tax digest and levy for the past five years.

**CITY OF FOREST PARK
CURRENT 2020 TAX DIGEST AND 5 YEAR HISTORY OF LEVY**

CITY	2015	2016	2017	2018	2019	2020
Real & Personal	509,157,022	524,201,182	613,137,095	653,907,188	686,632,924	798,201,427
Motor Vehicles	25,784,880	19,676,460	15,164,370	13,034,190	10,387,240	10,365,520
Mobile Homes	99,456	97,303	94,492	91,785	90,413	92,189
Timber - 100%	0	0	0	0	0	0
Heavy Duty Equipment	0	7,610	4,030	8,886	18,339	16,919
Gross Digest	535,041,358	543,982,555	628,399,987	667,042,049	697,128,916	808,676,055
Less M&O Exemptions	(30,792,549)	(32,409,980)	(32,844,686)	(41,993,224)	(44,621,507)	(238,530)
Net M&O Digest	504,248,809	511,572,575	595,555,301	625,048,825	652,507,409	808,437,525
Gross M&O Millage	0.024792	0.026578	0.021677	0.023729	0.024093	0.019639
Less Rollbacks	0.010049	0.009835	0.004934	0.006986	0.00735	0.002896
Net M&O Millage	0.014743	0.016743	0.016743	0.016743	0.016743	0.016743
Net Taxes Levied	7,434,140	8,565,260	9,971,382	10,465,192	10,924,932	13,535,669
Net Taxes & Increase	260,391	1,131,119	1,406,123	493,810	459,739	2,610,738
Net Taxes & Increase	3.63%	15.22%	16.42%	4.95%	4.39%	23.90%



**CITY OF FOREST PARK MAYOR AND CITY COUNCIL
AGENDA ITEM No. 2 SUBMITTAL FORM
WORK AND REGULAR SESSION ITEM**

Council Meeting Date: October 19th, 2020

SUBJECT: Unfreezing and funding (four) positions in the Public Works Department.

Pease specify by placing a check in the box that best describes your agenda item:

Description of Agenda Item	Description of Agenda Item
Public Hearing	Discussion Item
Ordinance on 1 st Reading	Bid/RFP Award
Ordinance on 2 nd Reading	Approval of Official Minutes
Quasi Judicial Proceeding	Presentation
Resolution	Report

Originating Department Office of the City Manager	Item Cost Funding Source Account No.	Comments	Attachments: 1. Request from Public Works 2. Overall Funding from Finance 3. 4.									
Department Review: X _____ _____ City Manager Date X _____ _____ City Attorney Date X _____ _____ City Clerk Date	<i>(Please initial)</i>											
	#	Departments	Initial	#	Departments	Initial						
		Mayor			Police Dept.							
		Council Member			Fire Dept.							
		City Manager	<i>JS</i>		Public Works							
		City Attorney			Court Services							
		City Clerk			Probation							
		Finance			Communications							
		Community Development			Human Resources							
		IT Dept			Recreation							
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Advertised												
Date												
Publication:												
Not required												

Unfreezing (four) positions in the Public Works Department

Agenda Background & Summary

Public Works would like to unfreeze 3 positions in Streets Division (3 Heavy Equipment Operators) and 1 position in Building Maintenance (Trade Specialist). These positions will be beneficial to the City in an effort to stay caught up in various areas throughout the city and were frozen for the 2020-2021 budget.

Background and Summary: Releasing these positions for Public Works will help these divisions stay current on daily projects. These positions were frozen in an attempt to balance out the new contract for waste management fees raising.

	Quantity	Salary	Life and Health	FICA	Medicare	Retirement	Per Position	Total
Heavy Equip. Operator	3	\$ 34,715	13,192	\$ 2,152	\$ 503	1,736	\$ 52,298	\$ 156,894
Trades Specialist	1	\$ 36,451	13,851	\$ 2,260	\$ 529	1,823	\$ 54,913	\$ 54,913
								<u>\$ 211,807</u>



**CITY OF FOREST PARK MAYOR AND CITY COUNCIL
AGENDA ITEM No. 3 SUBMITTAL FORM
WORK AND REGULAR SESSION ITEM**

Council Meeting Date: October 19th, 2020

SUBJECT: The Mandatory Mask Ordinance.

Pease specify by placing a check in the box that best describes your agenda item:

Description of Agenda Item	Description of Agenda Item
Public Hearing	Discussion Item
Ordinance on 1 st Reading	Bid/RFP Award
Ordinance on 2 nd Reading	Approval of Official Minutes
Quasi Judicial Proceeding	Presentation
Resolution	Report

Originating Department Office of the City Manager	Item Cost Funding Source Account No.	Comments	Attachments: 1. Mask Ordinance 2. 3. 4.									
Department Review: X _____ _____ City Manager Date X _____ _____ City Attorney Date X _____ _____ City Clerk Date	<i>(Please initial)</i>											
	#	Departments	Initial	#	Departments	Initial						
		Mayor			Police Dept.							
		Council Member			Fire Dept.							
		City Manager			Public Works							
		City Attorney			Court Services							
		City Clerk			Probation							
		Finance			Communications							
		Community Development			Human Resources							
		IT Dept			Recreation							
<table border="1" style="width: 100%;"> <tr> <td>Advertised</td> <td></td> </tr> <tr> <td>Date</td> <td></td> </tr> <tr> <td>Publication:</td> <td></td> </tr> <tr> <td>Not required</td> <td></td> </tr> </table>	Advertised		Date		Publication:		Not required		Yes, I have notified everyone. Initial here ____.		Not Applicable in this case. Initial here ____.	
Advertised												
Date												
Publication:												
Not required												

ORDINANCE _____

AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK REQUIRING THE USE OF MASKS OR FACE COVERINGS IN PUBLIC DURING THE COVID-19 OUTBREAK

WHEREAS, the World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020;

WHEREAS, on March 13, 2020, President Donald Trump declared a national emergency in response to the outbreak of COVID-19;

WHEREAS, on March 14, 2020, Governor Brian Kemp declared that a public health emergency exists in the State of Georgia due to the spread of COVID-19 within Georgia;

WHEREAS, a significant number of Georgia residents are at risk of serious health complications, including death, from COVID-19;

WHEREAS, a large number of persons with serious infections can compromise the ability of the healthcare system to deliver necessary care to the public;

WHEREAS, individuals diagnosed with COVID-19 have been known to experience long-term health effects following recovery from acute COVID-19 symptoms;

WHEREAS, COVID-19 is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus and persons infected with COVID-19 may become symptomatic two to fourteen days after exposure;

WHEREAS, asymptomatic (including presymptomatic) infected persons are known to be infectious and, without mitigation many infections occur from individuals without symptoms;

WHEREAS, respiratory droplets, including aerosols, from infected persons are a major mode of COVID-19 transmission. This understanding is the basis of the recommendations for physical distancing, and of the personal protective equipment guidance for healthcare workers. Droplets do not only come from coughing or sneezing; droplets are also generated via talking and breathing;

WHEREAS, evidence indicates that the use of face coverings reduces the transmissibility per contact by reducing transmission of infected droplets in both laboratory and clinical contexts. Public face covering wearing is most effective at stopping the spread of the virus when compliance is high. This evidence supports the conclusion that the adoption of more widespread face covering requirements can help to control the COVID-19 epidemic by reducing the shedding of droplets into the environment from asymptomatic and symptomatic individuals;

WHEREAS, evidence from the South Carolina Department of Health and Environmental Control announced on August 12, 2020, that parts of the State of South Carolina under public mask-wearing mandates registered a 46.3% drop in coronavirus cases in the four weeks after they

were introduced as compared to areas of the state which did not impose such mandates;

WHEREAS, evidence from data from the State of Alabama shows a 11% drop in COVID-19 cases in the four weeks since that state's mask mandate went into effect;

WHEREAS, according to a Vanderbilt University study, hospitals in the State of Tennessee where at least 75% of patients came from mask-mandate counties reported hospitalizations rising by only 30% since July 1, 2020, as compared to a rise of 200% in the same time period when 75% or more of patients came from counties without mask mandates in the State of Tennessee;

WHEREAS, the Governor also has repeatedly and strenuously urged Georgians to adopt a practice that is simple but highly effective at preventing the spread of COVID-19: wearing a face covering or mask when in public;

WHEREAS, specifically, Governor Kemp, through Executive Order 05.12.20.02 and subsequent Executive Orders, has recommended that individuals wear facial coverings over the nose and mouth to mitigate the spread of COVID-19 when they are in public places where they cannot practice social distancing (i.e., staying at least six feet away from other individuals who do not share the same household);

WHEREAS, in early July, Governor Kemp embarked on a statewide "Wear a Mask Tour" flying to numerous Georgia cities to publicly emphasize the need for Georgians to wear masks;

WHEREAS, on July 6, 2020, Governor Kemp introduced the "Georgia Safety Promise," a safety campaign to remind Georgia businesses and the public of following COVID-19 safety guidelines, including wearing face coverings;

WHEREAS, guidelines published by the U.S. Centers for Disease Control (CDC) recommend that all people wear cloth face coverings in public settings where other physical distancing measures may be difficult to maintain. The CDC also advises the use of simple cloth face coverings to slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others;

WHEREAS, the White House Coronavirus Task Force has repeatedly called for the wearing of masks to be mandatory in the State of Georgia;

WHEREAS, decreased transmissibility due to face covering use could substantially reduce the number of illnesses, hospitalization, and deaths and reduce the negative economic impact of the COVID-19 pandemic and the cost of the intervention of mandating the wearing of masks is extremely low;

WHEREAS, O.C.G.A. § 38-3-28(a) grants political subdivisions the power to supplement the Governor's Executive Orders so long as such actions are consistent with the Governor's Orders;

WHEREAS, this Ordinance is intended to be entered with due regard to the widely accepted, scientifically proven uniform principle that masks or facial coverings will slow the spread of COVID-19;

WHEREAS, pursuant to O.C.G.A. § 38-3-51, the Governor's declared public health emergency authorizes the City Commission to use emergency powers in O.C.G.A. §§ 38-3-1 through 38-3-64;

WHEREAS, pursuant to O.C.G.A. § 38-3-6, during an emergency, O.C.G.A. §§ 38-3-1 through 38-3-64 are supposed to be liberally construed to effectuate their purposes;

WHEREAS, on August 15, 2020, Governor Kemp issued Executive Order 08.15.20.01 which specifically offers guidelines for local government mask mandates;

WHEREAS, the United States Supreme Court has previously held that "[u]pon the principle of self-defense, of paramount necessity, a community has the right to protect itself against an epidemic of disease which threatens the safety of its members;"

WHEREAS, the following actions related to requiring facial coverings in public are necessary and appropriate to balance the public's interest in not being unduly burdened with the compelling public interest of providing for the health, safety and welfare of the residents of the City;

WHEREAS, the goal of this Ordinance is to increase the usage of facial coverings and masks and not revenue generation; and

NOW, THEREFORE, BE IT ORDAINED that for the protection of members of the public, facial coverings or masks shall be required within the City to slow the spread of COVID-19 as follows:

SECTION 1.

- (a) The provisions of this Ordinance shall only be enforced in the portions of the city that are located in a county in which the prevalence of confirmed cases of COVID-19 over the previous fourteen (14) days is equal to or greater than one hundred (100) cases per one hundred thousand (100,000) people according to the Georgia Department of Public Health.
- (b) For purposes of this Ordinance, the following terms are hereby defined as follows:
 - (1) *Entity* means any private business, establishment, corporation, non-profit corporation, or organization, including the curtilage thereof.
 - (2) *Facial covering or mask* means a device to cover the nose and mouth of a person and impedes the spread of saliva, respiratory droplets, or other fluids during speaking, coughing, sneezing or other intentional or involuntary action. Medical grade masks are not required; coverings may be fashioned as advised by the CDC and from other suitable fabrics. The mask must cover the mouth and nose of the wearer.
 - (3) *Polling place* means the room provided in each precinct for voting at a primary or election.

- (4) *Public place* means any place other than a personal vehicle, residential property, or an entity including the curtilage thereof.
- (c) Except as otherwise provided in this Ordinance all persons in an entity or a public place shall wear a facial covering or mask over the mouth and nose at all times where other physical distancing measure may be difficult to maintain from non-cohabitating persons.
- (d) Facial coverings or masks are not required in the following circumstances:
- (1) In personal vehicles or upon residential property;
 - (2) When a person is alone in enclosed spaces or only with other household members;
 - (3) When the individual has a bona fide religious objection to wearing a facial covering or mask;
 - (4) While drinking or eating;
 - (5) When a licensed healthcare provider has determined that wearing a facial covering or mask causes or aggravates a health condition for the individual or when such person has a bona fide medical reason for not wearing a facial covering or mask;
 - (6) When wearing a facial covering or mask would prevent the receipt of personal services or performing work in the course of employment;
 - (7) When complying with the directions of a law enforcement officer or for the purposes of verifying a person's identity, such as when purchasing alcohol, tobacco, or prescription drugs or when engaging in a financial transaction;
 - (8) Children under the age of ten (10) years;
 - (9) When the individual is having difficulty donning or removing a face mask or face covering without assistance;
 - (10) At any polling place and no individual shall be denied ingress or egress to or from a polling place for failure to wear a facial covering or mask; and
 - (11) When outdoors and maintaining social distancing from anyone other than individuals with whom they cohabitate.
- (e) (1) Every entity subject to this Ordinance which does not consent to enforcement of this Ordinance upon its property shall post a clearly legible sign in one inch Arial font at all public entrances of such entity stating the following: "This location does not consent to enforcement of any local face covering requirement upon this property."
- (2) If an entity does not post the signage described in subparagraph (1) of this paragraph it shall be conclusively presumed to have consented to enforcement of this Ordinance on its property and failures by individuals to wear facial coverings or masks as required by this ordinance shall be determined to be violations and

enforced as contemplated in paragraph (f).

- (f) Violations of this Section 1 may be enforced by a notice of ordinance violation issued by any police officer, code enforcement officer, or other authorized law enforcement official, as provided below:
- (1) A person who fails to comply with paragraph (c) of Section 1 of this Ordinance shall be first given a warning and an opportunity to put on a facial covering or mask, leave the entity, or comply with one of the exceptions in paragraph (d) of Section 1.
 - (2) If the person violating this Ordinance refuses or fails to comply with this Ordinance after being given a warning pursuant to subparagraph (1) of this paragraph then such person may be subject to a civil penalty of not more than \$25.00 on the first offense and not more than \$50.00 on the second and any subsequent offenses.
 - (3) A notice of violation may be served by delivery into the hands of the suspected violator or by other reasonable process for serving notice of ordinance violations used by the City.
 - (4) Violations of this ordinance shall not be enforced against any entity and shall not be taken against any owner, director, officer, or agent of an entity for the failure of their customers to comply with this ordinance.
 - (5) Notwithstanding the foregoing, every effort shall be made to bring an individual into voluntary compliance with the terms of this Ordinance prior to issuance of any notice of violation, including providing complimentary masks, explaining the importance of wearing facial coverings during this pandemic, and issuing verbal and written warnings.
- (g) In all locations where facial coverings or masks are not required to be worn pursuant to this Ordinance, they are strongly encouraged to be worn.

SECTION 2.

This Ordinance shall be effective immediately and shall remain in effect until revised or repealed by further action of the City Council

SECTION 3.

Should any provision, paragraph, sentence, or word of this Ordinance be rendered or declared invalid by any final court of competent jurisdiction, the remaining provisions, paragraphs, sentences, or words of this Ordinance shall remain in full force and effect.

SECTION 4.

Should any ordinance or part thereof be found to conflict with this ordinance or the provisions thereof, then those sections contained herein shall be deemed controlling.

SO ORDAINED this _____ day of _____, 2020.

Mayor Angelyne Butler

Council Member Kimberly James, Ward 1

Council Member Dabouze Antoine, Ward 2

Council Member Hector Gutierrez, Ward 3

Council Member Latresa Wells, Ward 4

Council Member Allan Mears, Ward 5

ATTEST:

City Clerk (SEAL)

APPROVED AS TO FORM:

City Attorney

**CITY OF FOREST PARK MAYOR AND COUNCIL
WORK AND REGULAR MEETING MINUTES
MONDAY, OCTOBER 19th, 2020 | 6:00 PM**



CITY OF
FORESTPARK



The Council Meetings will be livestream and available on the City's YouTube page "[City of Forest Park GA](https://www.youtube.com/channel/UCv3c28p0A)" or copy the link: <https://bit.ly/3c28p0A>.

To find this Council Meeting please search: "[City of Forest Park GA Council Meeting October 19th, 2020](#)"

Please Subscribe to our YouTube page for notifications!!

MAYOR

ANGELYNE BUTLER

CITY COUNCIL

KIMBERLY JAMES	WARD 1
DABOUZE ANTOINE	WARD 2
HECTOR GUTIERREZ	WARD 3
LATRESA AKINS-WELLS	WARD 4
ALLAN MEARS	WARD 5

CITY MANAGER

ALBERT BARKER, JR.

CITY ATTORNEY

MIKE WILLIAMS

CITY CLERK

SHAREE STEED

FOREST PARK CITY HALL

745 Forest Parkway
Forest Park, GA 30297
(404) 366.4720

WWW.FORESTPARKGA.ORG

Please join us via Zoom. The zoom information is located below:

<https://us02web.zoom.us/j/89099500343?pwd=MFJubXc3TlZ2WVhPZnlITXgvM0FCdz09>

Meeting ID: 890 9950 0343

Passcode: 706534

One Tap Mobile

+13126266799,,89099500343#,,,,,0#,,706534# US (Chicago)

+19292056099,,89099500343#,,,,,0#,,706534# US (New York)

**CITY OF FOREST PARK MAYOR & COUNCIL
WORK SESSION MINUTES**

Monday, October 19th, 2020 | 6:00 PM

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

City Manager:
City Clerk:
City Attorney:

Albert Barker, Jr.
Sharee Steed
Mike Williams

- 1. CALL TO ORDER/WELCOME:** The Honorable Mayor, Angelyne Butler
- 2. ROLL CALL- CITY CLERK:** All Members of Council were present, which constituted a quorum.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1 Mayor Pro-Tem		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

3. ADJOURNMENT:

Council Member James made a motion to adjourn Work and Regular Session meeting due to technical difficulties of Zoom at 6:10 p.m. Council Member Mears provided the second. **The motion carried**

City Clerk, Sharee Steed

Mayor, Angelyne Butler

**CITY OF FOREST PARK MAYOR AND
COUNCIL WORK AND REGUALR SESSION
MINUTES
MONDAY, OCTOBER 5TH, 2020 |6:00 PM**



CITY OF
FORESTPARK



The Council Meetings will be livestream and available on the City's YouTube page "[City of Forest Park GA](https://www.youtube.com/channel/UCvW9C5vOw)" or copy the link: <https://bit.ly/3c28p0A>

To find this Council Meeting please search: "[City of Forest Park GA Council Meeting October 5th](https://www.youtube.com/watch?v=wcWX9C5vOw)" <https://youtu.be/wcWX9C5vOw>
Please Subscribe to our YouTube page for notifications!!

MAYOR

ANGELYNE BUTLER

CITY COUNCIL

KIMBERLY JAMES	WARD 1
DABOUZE ANTOINE	WARD 2
HECTOR GUTIERREZ	WARD 3
LATRESA AKINS-WELLS	WARD 4
ALLAN MEARS	WARD 5

CITY MANAGER

ALBERT BARKER, JR.

CITY ATTORNEY

MIKE WILLIAMS

CITY CLERK

GRETТА HARRIS

FOREST PARK CITY HALL

745 Forest Parkway
Forest Park, GA 30297
(404) 366.4720

WWW.FORESTPARKGA.ORG

**CITY OF FOREST PARK MAYOR & COUNCIL
WORK SESSION MINUTES**

Monday, October 5th, 2020 | 6:00 PM

The Honorable Mayor Angelyne Butler

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

City Manager:
City Clerk:
City Attorney:

Albert Barker, Jr.
Gretta Harris
Mike Williams

1. **CALL TO ORDER/WELCOME:** The Honorable Mayor, Angelyne Butler
2. **ROLL CALL - MAYOR:** All Members of Council were present, which constituted a quorum.

Attendee's Name	Title	Absent	Present
Angelyne Butler	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1 Mayor Pro-Tem		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

3. **CITY MANAGER'S REPORT:** Albert Barker, Jr.
DIRECTORS PRESENT: Finance Director-Ken Thompson; Deputy Finance Director-Darquita Williams; Parks and Recreations Director-Mr. Tarik Maxwell; Human Resource Director- Shalonda Brown; Public Safety Director -Mr. Nathaniel Clark; Public Works Director- Bobby Jinks **and** Fire Chief- Don Horton

Department Directors presented current updates and progress to Council:

FINANCE- Deputy Finance Director, Ms. Darquita Williams, informed the Council about the Finance Department working with a consultant to resolve some bank affiliation matters. Also, she stated that the finance department is on schedule to begin its field audit the week of October 12th. Ms. Williams informed the Council that the Millage rate will be on the October 19th agenda for approval. She expressed that the rate is still the same and no changes have been made. The Tax bills will be sent out on October 20th, to keep the target collection date of December 20th, 2020. Ms. Williams continued to detail that there will be an increase of 2.6 million of Tax increase over the year base on the final digest. The increase is due to the additional property at Fort Gilliam.

HUMAN RESOURCES (HR)- Human Resource Director, Ms. Shalonda Brown, voiced to Mayor and Council several accomplishments that has been implemented within the HR Department.

- Reformed the department's name from Support Services to Human Resources Department.
- Added 2 more staff members within the department (HR Generalist & HR Assistant) and renamed the
- Administrative Supervisor position to Benefits Specialist.
- Implemented the ability to complete the application process online via new software portal CivicHR.
- Implemented a streamlined process to conduct background checks for employees (nonpublic safety).
- In process of implementing a file management portal that will assist with managing employee files from time of hire until they depart from the organization. (voluntary/involuntary).
- Streamlined the Employee Performance Evaluation Form with the helpful feedback from Department Heads.
- Reduced the number of Complaints/Grievances filed.

Ms. Brown also presented the short-term and long-term development and goals of HR.

PUBLIC WORKS- Works Director, Mr. Bobby Jinks updated Mayor and Council on current projects:

- Building Maintenance has assisted in the remodeling of Support Services, PBZ, City Hall, and Police
- Parks division has assisted with all park events.
- Street Team are completing minor road repair and keeping the ROW maintained.
- Fleet is continuing to maintain all city vehicles and off-road equipment
- Office employees are continuing to handle admin responsibilities, grant certifications, sanitation (commercial & residential), roll offs, and customer concerns

Budget 2019-2020:

Budget Utilization
 Streets - 74.75%
 Parks - 74.73%
 Sanitation - 100%

Budget 2020/2021:

Current Budget
 Utilization
 Streets - 13.35%
 Parks - 12.94%
 Sanitation - 15.53

Short-Term Goals: Refocus Waste Management despite the COVID pandemic to address untimely trash and recycle pickup.

Long-Term Goals:

Community concern portal on website
 Fuel Master updates
 Purchase of farm tractor

POLICE- Public Safety Director, Mr. Nathaniel Clark spoke on the following matters:

Events: Enhanced training

Partnerships with Stakeholders/Outreach Initiatives

Budget: Approximately \$10 million

Long Term Goals

- Fill vacant positions prioritize officer wellness
- Continue to reduce overall reported crime complete a policy review
- Enhance community relations & outreach

Short Term Goals

- Crime reduction
- Secure alternative funding sources Ensure the vision of the City is carried out Enhance Recruitment
- Enhance Community Relations

Concerns

- New/ Renovated Building
- Enhanced equipment/software
- Fumigate building/vehicles on a regular
- Incident/Mobile Command Unit & Offsite Dispatch Communications Body Cameras
- Radio/E-911 Recorder & Maintenance Agreement
- Subject Matter Experts
- 10-Radios (Patrol Cars)

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Council.)*

4. COVID-19 UPDATE: Major Joel Turner, EMS Director

Major Turner spoke to numbers located within the south metro area, and they remain stable, despite that there is an increase in numbers. The Clayton County numbers as of this morning was 7,178 cases and has only increased to 19 cases within the past 24 hours. Major Turner stated that within the City of Forest Park, both incorporated and unincorporated, there is a total number of 788 cases recorded within the past 24hrs and he expressed that there are about 10 to 12 active cases within the City. Major Turner stated that all numbers reported are accumulative since May 1, 2020. The rate of daily positive cases has dropped by a tenth of a percent to 10.3% currently. The 14-daily average for new cases has gradually declined since mid-July. Major Turner still encourages the public to follow CDC health guidelines. The fire service will continue including blood pressure checks at all three of the fire stations within the city, with precautions and measures in place as well.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

5. PRESENTATION(S): NONE

6. CITY ATTORNEY'S REPORT: Mike Williams

City Attorney, Mike Williams reported to the Mayor and Council in the Executive Session.

7. REGULAR MEETING AGENDA ITEMS:

➤ **OLD BUSINESS:** NONE

➤ **NEW BUSINESS:**

1. Discussion on the Confirmation of the City Clerk – Councilwoman, Latresa Akins-Wells

Councilwoman Latresa Akins-Wells stated that initially the Council didn't appoint anyone into the position. She itemized that the City Manager placed someone into the position for assistance until further notice. Councilmember Akins-Wells would like for the Mayor and Council to appoint Ms. Sharee Steed as City Clerk.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

2. Discussion on a Newly Updated Noise Ordinance- City Attorney, Mike Williams

Background and Summary: Our current ordinance has not been revised or updated since 1959, as such it is very outdated. The ordinance provides specific, measurable standards to apply to all persons and businesses with respect to noise. It establishes categories of noises, days and hours in which noise standards are established, and maximum decibel levels for the various categories

of noises. It also establishes a permit system for certain types of amplified noises (i.e. music at business establishments). Finally, it establishes a mechanism for addressing chronic commercial noise.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

3. Discussion on the FIRE and EMS Career Exploring Post- FAO Taylor

Background and Summary: Under the authority of new Fire Chief Don J. Horton and his directive, and oversight of Fire Apparatus Operator Marcus Taylor, the Forest Park Fire and EMS will establish the 1st Fire Explorer Post in conjunction with the Boy Scouts of America. Fire and EMS career Exploring is a hands-on program open to young men and women from the 6th grade to 20 years old with an interest in learning more about careers in the field of fire and emergency services. The program will offer benefits such as: improved self-confidence, Leadership experience and social network development; fun and exciting hands on career experiences, community service opportunity, college and career readiness preparation and hopefully even scholarship opportunities. In addition, it will involve a cross section of society youths and young adults and pre-identify local young adults for a career in the Forest Park Fire and EMS.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

4. Discussion of the Budget Meeting Minutes and City Manager – Councilwoman, Kimberly James

Budget Hearing Minutes: Councilwoman James voiced her appreciation and concerns of the completion for the May 29th Budget hearing minutes.

City Manager: Councilwoman James proposed to Council the termination of City Manager Albert Barker Jr. due to a letter of Council concerns not being address. Councilwoman James expressed that apprehensions on the treatment to follow councilmembers and the unresponsiveness to Mayor and Council.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

5. Discussion of the reopening of City Hall to the public. - City Manager, Albert Barker, Jr.

Chief Clark spoke on behalf of City Manager, Albert Barker Jr. Chief Clark stated that he and Mr. Barker will come up with an action plan to reopen the city and present it to Mayor and Council.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

6. Discussion on the Resolution of the City Council of the City of Forest Park Proclaiming October 2020 as Hispanic Heritage Month – Mayor, Angelyne Butler, MPA

Mayor Angelyne Butler itemized that this would be an amazing opportunity to pay homage and recognize the contribution of the American Hispanic community, who reside locally and world-wide. Mayor Butler would like to make it official with the City launching its first Hispanic festival in the month of October.

Questions and comments were provided by the Governing Body. *(please visit the City's YouTube page to view the full inquires and commentaries provided by Mayor and Council.)*

8. ADJOURNMENT:

Council Member James made a motion to adjourn Work Session at 8:11p.m. Council Member Gutierrez provided the second. **The motion carried.**

**CITY OF FOREST PARK MAYOR & COUNCIL
REGULAR SESSION AGENDA**

Monday, October 5th, 2020 | 7:00 PM

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
Akins-Wells The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa

City Manager:
City Clerk:
City Attorney:

Albert Barker, Jr.
Gretta Harris
Mike Williams

1. **CALL TO ORDER/WELCOME:** The Honorable Mayor, Angelyne Butler
2. **INVOCATION:** Provided by Dr. Paiden
3. **PLEDGE OF ALLEGIANCE:** Recited in unison.
4. **ROLL CALL- CITY CLERK:** All Members of Council were present, which constituted a quorum.

Attendee's Name	Title	Absent	Present
Angelyne Butler, MPA	Mayor, At-Large		✓
Kimberly James	Council Member, Ward 1 Mayor Pro-Tem		✓
Dabouze Antoine	Council Member, Ward 2		✓
Hector Gutierrez	Council Member, Ward 3		✓
Latresa Akins-Wells	Council Member, Ward 4		✓
Allan Mears	Council Member, Ward 5		✓

5. ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:

- **Addition(s):** NONE
- **Deletion(s):** NONE

Council Member Antoine made a motion to approve the agenda with no additions or deletions. Council Member Gutierrez provided the second. **The motion carried unanimously.**

6. ADOPTION OF THE MINUTES: Regular Session Meeting minutes for September 21, 2020
 Council Member James made a motion to approve the Minutes of September 21st, 2020 Regular Session Meeting minutes. Council Member Akins-Wells provided the second. **The motion carried unanimously.**

7. AGENDA ITEMS:

➤ **OLD BUSINESS: NONE**

➤ **NEW BUSINESS:**

1. Approval of the Confirmation of the City Clerk – Councilwoman Latresa Akins-Wells.

Councilwoman Akins-Wells made a motion to appoint Ms. Sharee Steed as City Clerk for the City of Forest Park.

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilwoman Akins-Wells	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilwoman James	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

Swearing-In for City Clerk: Ms. Sharee Steed was sworn in as the Forest Park City Clerk by the Honorable Mayor Angelyne Butler. Ms. Steed proceeded to recite the oath of office relating to the City Clerk position.

2. Approval for a Newly Updated Noise Ordinance- City Attorney, Mike Williams

Councilwoman James made a motion to approve the Newly Updated Noise Ordinance with recommended changes.

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilwoman James	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilman Mears	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

Background and Summary: Our current ordinance has not been revised or updated since 1959, as such it is very outdated. The ordinance provides specific, measurable standards to apply to all persons and businesses with respect to noise. It establishes categories of noises, days and hours in which noise standards are established, and maximum decibel levels for the various categories of noises. It also establishes a permit system for certain types of amplified noises (i.e. music at business establishments). Finally, it establishes a mechanism for addressing chronic commercial noise.

3. Approval of the FIRE and EMS Career Exploring Post- FAO Taylor

Councilwoman James made a motion to approve the Approval of the FIRE and EMS Career Exploring Post.

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilwoman James	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilman Mears	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

Background and Summary: Under the authority of new Fire Chief Don J. Horton and his directive, and oversight of Fire Apparatus Operator Marcus Taylor, the Forest Park Fire and EMS will establish the 1st Fire Explorer Post in conjunction with the Boy Scouts of America. Fire and EMS career Exploring is a hands-on program open to young men and women from the 6th grade to 20 years old with an interest in learning more about careers in the field of fire and emergency services. The program will offer benefits such as: improved self-confidence, leadership experience and social network development; fun and exciting hands on career experiences, community service opportunity, college and career readiness preparation and hopefully even scholarship opportunities. In addition, it will involve a cross section of society youths and young adults and pre-identify local young adults for a career in the Forest Park Fire and EMS.

4. Approval of City Manager – Councilwoman, Kimberly James

Councilwoman James made a motion to table this item.

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilwoman James	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilman Mears	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

5. Approval of the reopening of City Hall to the public. - City Manager, Albert Barker, Jr.

Councilwoman James made a motion to table this item.

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilman Antoine	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilwoman Akins-Wells	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

6. Approval of the Resolution of the City Council of the City of Forest Park Proclaiming October 2020 as Hispanic Heritage Month – Mayor, Angelyne Butler, MPA

Councilman Gutierrez made a motion to approve the Resolution of the City Council of the City of Forest Park Proclaiming October 2020 as Hispanic Heritage Month

MOTION:	COUNCIL MEMBER	AYE	NAY
Councilman Gutierrez	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilman Antoine	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

8. PUBLIC COMMENTS: (3 MINUTE LIMIT) – If you would like to submit a public comment, please follow the directions below:

No Public comments were submitted.

9. CLOSING COMMENTS BY GOVERNING BODY: Please visit the City’s YouTube page to view the full inquires and commentaries provided by Mayor and Council.

10. EXECUTIVE SESSION: Personnel, Litigation, Real Estate and Legal Matters

Council Member James made a motion to recess Regular Session at 8:43 p.m. and to go into Executive Session. Council Member Akins-Wells provided the second. **The motion carried.**

Council Member James made a motion to adjourn Executive Session at 10:57 p.m. and go into the Business Session Meeting. Council Member Mears provided the second. **The motion carried.**

Councilmember Akins-Wells made a motion to approve executive item regarding authorization of to provide employment legal counsel.

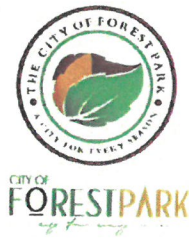
MOTION:	COUNCIL MEMBER	AYE	NAY
Councilwoman Akins-Wells	Kimberly James	✓	
	Dabouze Antoine	✓	
SECOND: Councilman Mears	Hector Gutierrez	✓	
	Latresa Akins-Wells	✓	
	Allan Mears	✓	
Motion Passed			

11. ADJOURNMENT:

Council Member Akins-Wells made a motion to adjourn Regular Session at 10:59p.m. Council Member Mears provided the second. **The motion carried**

City Clerk, Sharee Steed

Mayor, Angelyne Butler



CITY OF FOREST PARK
MAYOR & COUNCIL
BUDGET MINUTES
MAY 29, 2020 9:00 A.M.

The Budget Meeting of Mayor and Council of May 29, 2020 began at 9:00 am.

Present:

Mayor Angelyne Butler
Councilwoman Kimberly James
Councilman Hector Gutierrez
Councilwoman LaTresa Akins-Wells
Councilman Allan Mears
Attorney Michael Williams

Human Resources

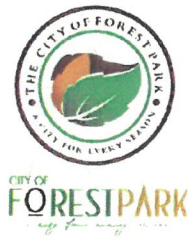
Director Brown discussed increasing the schools, seminars, and travel line to \$12,000. She requested to add a new position (HR Generalist). The HR department has 1 vacant position (HR Assistant).

Parks and Recreation

Director Maxwell discussed changing the title of the senior leader to recreation leaders. The salary range will not change. He also proposed adding supervisor positions. He stated he has plans to add Civic Parks and Rec which will allow online registration, payment, etc. He also discussed adding maintenance workers to clean periodically all day. If this is granted, he would cancel the current cleaning contract.

Planning and Zoning

Director Shelby discussed developing standard dates for planning commission, and architecture design board meetings.



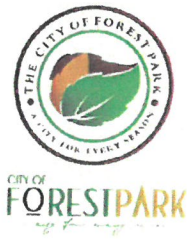
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Councilman Gutierrez asked we still receive the LCI grant. Director Shelby replied we were granted \$150,000. The \$30,000 listed in the budget is for the match. Director Shelby requested funds for a camera for photography. He stated he's currently using his cell phone. Mayor Butler asked if training would be needed for his employees. Director Shelby stated there is funds allocated for employee training. He stated he's allotted a year for his techs to complete their certifications. Director Shelby discussed adding fees for items such as fire marshal reviews of drawings.

Fire

Chief Brackett stated the fire budget was prepared by Chief Buckholts. He stated the deputy chief position is frozen. There are 4 vacant positions. Councilwoman Wells asked if the deputy chief position needed to stay frozen. Mr. Barker stated he will discuss it with the new fire chief when hired. Chief Brackett stated \$63,000 variance for payroll is an adjustment from prior years.

Councilwoman Wells asked if the new chief has had an opportunity to review the budget. Mr. Barker stated he plans to go over it with the new chief upon arrival. Councilman Mears asked if the fire departments equipment was adequate. Chief Brackett stated the fire department keeps all of the vehicles up to date on maintenance. Councilman Gutierrez

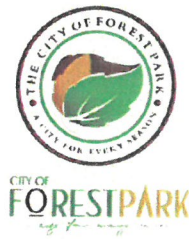


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stated he would like the pay to be reflected in the salaries of bilingual employees.

Police

Chief Clark stated the police department was asked to cut 6% for cutting service. The police department had a goal to cut roughly 1.6 million from their budget. He stated the police department froze 1 major position. He requested to reallocate one of his office assistant positions to a civilian crime scene technician. He stated this is a win/win for the city. The police department is also looking at training. He stated due to incidents happening around the country, he would like an increase in funding for training. Chief Clark proposed bringing a professional trainer in to train the officers. It will be cheaper to bring someone in versus sending our officers off for training. He stated other directors will benefit from these trainings as well. Chief Clark would like to include classes like leadership, cultural diversity etc. Chief Clark explained medical cost for inmates that the city is responsible for. Chief Clark stated we lost revenues when the farmers market went with a private company for security. Councilwoman James asked if there were any request for new positions. Chief Clark stated there are no new position being added, only reclassifications. He stated there are approximately 15 sworn personnel vacant positions.



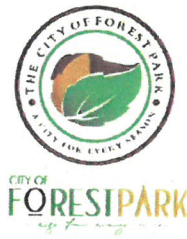
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Economic Development

Director Abraham stated the economic development department has a large focus on business retention. He wants to keep in touch with businesses and support local businesses. Director Abraham stated last year, he was asked by the previous city manager to develop a budget for the economic development department. He stated he developed his budget based off assumptions of what he thought would be needed. There was a decrease of \$50,000 overall in the Economic Development budget. Director Abraham stated these decreased came from 3 line items. The 1st line item was salaries. He stated he was able to hire his assistant for a lower salary than expected. The 2nd line item was life and health insurance. The 3rd line item was consulting services. Originally, he thought the department would have to hire an outside company to help write grants. He stated having an in-house grant writer saves his department money.

Director Abraham stated his assistant records the minutes and record keeping for the 3 affiliate boards. Councilman Gutierrez asked if the board meeting minutes are being posted to the public. Mayor Butler stated the board minutes are posted once approved.

Councilwoman James asked if Director Abraham could provide an organizational

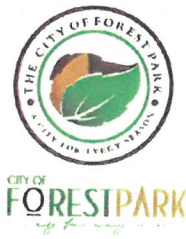


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chart and also include the affiliate boards as well. He stated many companies are not going forwards with contracts at Ft. Gillem due to COVID-19 concerns. Director Abraham stated he would like to do a community improvement district. Councilman Gutierrez asked if the economic development department has enough staff to provide business retention services. Director Abraham asked the council to give him 6 months to evaluate the needs of the department.

Public Works

Director Jinks stated 3 positions are frozen. Two of those positions are within the street division, and one position is with the building maintenance department. Director Jinks stated the frozen position within the building maintenance division is frozen due to the lack of qualified applicants applying for the position. Councilman Gutierrez stated the public works department is doing a great job social distancing while at work. He asked Director Jinks how many vacant positions are at Public Works. Director Jinks replied there are 3 vacant positions within the street crew, and 1 vacant position within the building maintenance crew. Director Jinks stated the vacant position within the building maintenance department is the trade specialist position. This position has been vacant for 6 months.



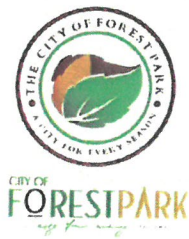
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Councilwoman Wells asked Director Jinks about Public Works being top heavy. There are 3 foremans for only 15 employees. Director Jinks stated the sign division and the tool division report to the deputy director and the director.

Councilwoman Wells asked Director Jinks if he would consider the parks division moving to Parks and Recreation. Director Jinks stated the parks division is responsible for more than Starr Park. The parks division also handles all the satellite parks as well as the right always. He also stated the on call employee is within public works. This person is responsible for coming out if bathrooms etc. are left unlocked within the parks and recreation department. Mr. Barker stated he thinks it will be best for the two directors to discuss the pros and cons of moving the parks division to the parks and recreation department.

Councilman Gutierrez asked Director Jinks what the tool allowance is for. Director Jinks replied employees receive a tool allowance to purchase new tools.

Director Jinks stated there is an increase on the warning regulatory line from \$5,000 to \$20,000 due to the city no longer receiving the safety grant. The city received this grant for a 3-year term. Mayor Butler asked if \$3,000 is enough for training. Director Jinks replied in the past, the LTAP training has been free.



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This program provides a variety of public works related training. Director Jinks stated he would like to cross train more of his employees and provide incentives for employees who take training classes. Councilwoman Wells asked Director Jinks to provide the vacant positions on the organization chart.

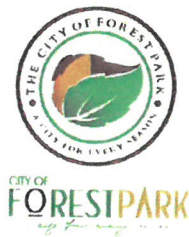
Sanitation

Councilwoman James stated last year the sanitation department was apart of the public works organizational chart. Director Jinks stated the sanitation depart is apart of the public works organizational chart. Councilwoman James asked why the sanitation department had a separate budget. Director Jinks replied this is an enterprise fund.

Councilman Gutierrez state he was glad to see funds for employee recognition. Director Jinks stated those funds are used for employee lunches and employee recognition. Councilman Gutierrez recommended starting road adoptions to provide an incentive for keeping the roads clean.

Finance

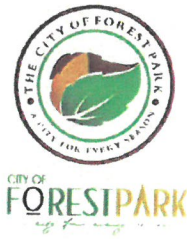
Director Thompson presented the finance organizational chart. He proposed changing the title of the finance service tech to finance manager based off the wage and composition study recommendations. This would be a title change and will not change the salary.



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Councilman Gutierrez asked Director Thompson to name the current employee for each position. Director Thompson stated the Finance Manager is Howard Scott, Payroll technician is Lori Still, Accounts Payable is Nakeeta Davis, Business License Tech is Rhonda, and the Utilities Tech is Sydney Sheffield. Director Thompson stated the finance department has 2 vacant positions, Property Tax Technician and a General Ledger position. Director Thompson proposed adding an administrative position due to other departments having an administrative assistant.

Councilman Gutierrez asked if the finance department as to deal with the public. If so, what are we currently doing to assist Hispanic citizens that need services at the city hall. Director Thompson stated we did have 1 employee that spoke Spanish, however she is now in public works. Mayor Butler asked if we are maximizing all opportunities to make money in business licenses. Director Thompson stated business licenses were recently moved to finance from planning and zoning. The finance department does plan to add truing up to the process. Mayor Butler stated there was a previous discussion on requiring direct deposit for all employees and asked for an update. Director Thompson stated he spoke with our current bank, since every employee



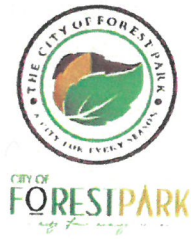
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does not have a bank account they can not be required to have direct deposit.

Mr. Barker stated Director Thompson has plans to retire in the near future, and he has asked him to consider a plan. He stated he may come back and request an additional position. Director Thompson also made a request to move the management analyst position back to the Executive Office. The procurement position would stay in finance. He stated the attorney fees sit in the finance budget. The workers compensation charges are also included in the finance budget. He stated there was an increase in salaries due to the management analysis position being moved to finance as well as the proposed admin assistant. He discussed stated there is \$60,000 for the executive office contingency line. This will be used for emergency preparedness. Councilwoman James made a recommendation not to reduce the contingency fund this year. She proposed keeping it at \$100,000. Director Thompson stated in the past the contingency fund was used when the pandemic came. It paid for flyers that were printed in multiple languages, cleaning products for different departments, and fees for media.

Executive Office

Ms. Williams gave a summary of the major proposed changes in the executive offices budget. She stated the salary line

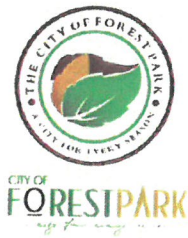


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increase due to 3 new proposed positions (Communications Manager, Research Analyst, and Public Safety Director). The Life and Health Insurance, FICA, Medicare, and Retirement Contributions line also increased due to the proposed new positions. Mr. Barker proposed increasing the school, seminars, and travel line due to the hiring of new staff and the certification of the City Clerk. The emergency preparedness was increased based on the need for preparedness for future disasters.

Councilwoman James stated she does not feel that now is a good time to add the proposed positions. She stated the management analyst is an existing position that's already funded and currently performs some of those responsibilities of the Research Analyst. Mr. Barker stated the Management Analyst does have some of the same responsibilities as the Research Analyst, however he is expecting a high volume of grants to be written, and this will require additional staff. Councilwoman James stated she would like to see a job description and salary range for all 3 proposed positions.

Councilman Gutierrez asked for more information on the Communications Manager position. Mr. Barker stated communications is a problem in Forest Park. The Communications Manager will



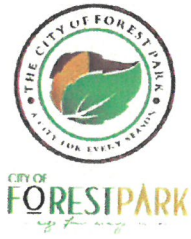
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handle all media outlets. Mr. Barker stated the Communications Manager allows the city to send out communication through 1 source. This will include television, radio, and social media. Councilman Gutierrez stated he is in full support of the Communication Position. He stated he is in full support of the research Analyst because the grants will bring funds to the city. Councilman Gutierrez stated he would like more information on the Public Safety Director position.

Councilwoman James asked Mr. Barker to explain the Public Safety Director. Mr. Barker stated safety is more important now than ever before. We need to grow with the times. Councilman Gutierrez stated he does have some hesitation with the position because we do have a high speed Chief of Police so he would like more information on the benefits of the positions. Mr. Barker stated the Public Safety Director would also serve as a deputy city manager. Councilwoman James stated she feels the Public Safety Director position is premature because we do have a stellar Chief of Police. The governing body asked the city manager to provide a job description and salary range for each new proposed position.

Legislative

Mayor Butler discussed the pilot payments coming from Fort Gillem. She proposed having bonds issued for Starr



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Park, Phase 2 of Mainstreet, and the Public Safety Building. She would like for each councilmember to receive ward funds with the intent to do certain projects in each ward. She stated that Fort Gillem has continued to thrive through COVID-19. Director Thompson suggested setting up 2 separate line items for pilot payments and ward funds.