

City of Forest Park
Development Authority
Special Called Meeting Minutes
Held via Teleconference
August 18, 2020

Call to Order: Lois Wright called the Special called meeting for August 18, 2020 to order at 5:35 PM

Present: Chairperson, Lois Wright; Vice Chair, Pamela Lake; Alvin Patton; Eliot Lawrence

Also Present:

Mike Williams, City Attorney

Bruce Abraham, Economic Development Director

Danita Hamid, Economic Development Assistant

Darquita Williams, Deputy Director of Finance

Tenisha Dixon, Events Coordinator

Absent: Frank Brandon; James Hurtado Trudy Smith

Chair Comments

Lois Wright told the board members that there were some exciting things coming up. She explained that fifty (50) small businesses were selected for the Forest Park Small Business Relief Grant and they would be holding an event to give checks to the recipient, which Tenisha Dixon would explain how that would work.

**Approval of Minutes:
April 29, 2020
June 24, 2020**

Eliot Lawrence made a motion to approve the proposed minutes for April 29, 2020 and June 24, 2020.

Alvin Patton seconded the motion.

Motion approved unanimously.

**Discussion: Community
Improvement District –
Exploration**

Bruce Abraham provided some background information about the City and its involvement with the Aerotropolis Community Improvement District study. A Community Improvement District involves businesses in a certain area agreeing to self-tax to add provided funding for improvements in the areas that those businesses are located. Examples of improvements include walkways, adding additional security, and beautification. During the exploratory process, consultants contact businesses to see if they are interested in participating in the program.

The targeted area within Forest Park is the part of Forest Park that intersects I-75, I-285 and runs along Old Dixie Highway and Forest Parkway.

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The cost is \$2,500 per month for up to 9 months to have consultants reach out to businesses. During the first three (3) months, the consultants will talk with business owners to gauge how interested businesses would be in participating in the program. If enough interest exists, the consultants will continue to reach out and work with businesses for an additional six (6) months.

**Approval of the
Community
Improvement District -
Exploration**

Pamela Lake made a motion to approve the Community Improvement District exploratory expenditure for up to 9 months at \$2,500 per month.

Eliot seconded the motion.
Motion approved unanimously.

**Discussion: Forest Park
Small Business Relief
Grant**

Danita Hamid provided board members with an updated on the Small Business Relief Grant. The program received 116 applications by its deadline on July 31st, 2020. 50 recipients were selected based on the selection criteria and the remaining applications are being kept on file so that more recipients can be selected if additional funding becomes available.

Tenisha Dixon told board members about the check presentation event for the Small Business Relief Grant recipients. The check distribution is set to begin on Tuesday, August 25, 2020 at 10:00 AM. Recipients will come to City Hall's drive up area and recipients will be able to pick up their check and take photos with board members.

Executive Session

Pamela Lake made a motion to recess for executive session for real estate, personnel, or litigation.

Eliot Lawrence seconded the motion.
Motion approved unanimously.

Adjournment

Meeting adjourned at 6:08 PM

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