



**Steve Bernard**  
DDA Vice Chairman  
URA Vice Chairman

**Ed Taylor**  
DDA Secretary  
URA Secretary

**Eliot Lawrence**  
DDA Board Member  
URA Board Member

**Eric Stallings**  
DDA Board Member  
URA Board Member

**Lois Wright**  
DDA Board Member  
URA Board Member

CITY OF  
**FORESTPARK**

**Angelyne Butler, MPA**  
DDA Chairwoman  
URA Chairwoman

## URA AGENDA

**Special Note:** We will have an Executive Session. You must be present to attend.

**Date:** Thursday, July 30th, 2020 at 6:00 PM

**Location:** 745 Forest Parkway  
Forest Park, GA 30297  
Virtual for the public

**Call-In Details:** Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/87604829724?pwd=Zl9hVkdxL211RG5SZnR3VG9SUWRYZz09>  
Password: 601091

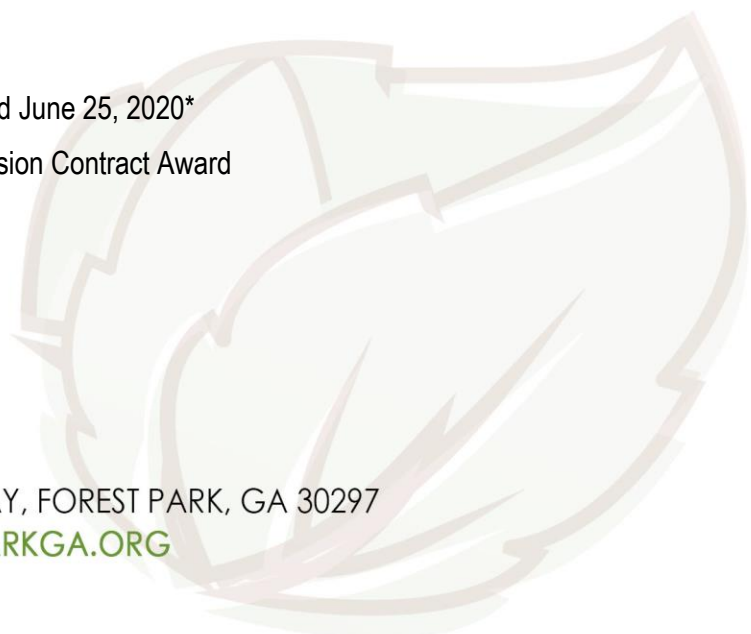
**Or Telephone:** +1 312 626 6799    **Webinar ID:** 876 0482 9724    **Password:** 896835

### AGENDA ITEMS:

- I. Commence
- II. Public Comments
- III. Approval of the minutes for June 2, 2020 and June 25, 2020\*
- IV. Reconsideration of the Rateree Road Extension Contract Award
- V. Project Hope – Building Plans Update
- VI. Executive Session\*\*
- VII. Adjourn

CITY HALL • 745 FOREST PARKWAY, FOREST PARK, GA 30297  
\* indicates material attached

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**Urban Redevelopment Authority**  
MEETING MINUTES  
CITY OF FOREST PARK  
MEETING HELD VIA ZOOM  
June 2, 2020  
6:14 P.M.

**Call to Order**

The Urban Redevelopment Authority meeting for June 2, 2020 was called to order by Chairwoman Angelyne Butler at 6:14 PM.

**Present**

Chairwoman, Angelyne Butler; Lois Wright; Eliot Lawrence; Ed Taylor; Steve Bernard joined meeting at 6:24 PM

**Also Present:**

Mike Williams, City Attorney  
Councilman Hector Gutierrez  
Bruce Abraham, Economic Development Director  
Danita Hamid, Economic Development Assistant  
Ken Thompson, Finance Director  
David Welch, Robinson Weeks  
Ed Wall, Piper Jaffray & Co

**Approval of Meeting Minutes:  
February 26, 2020  
April 30, 2020**

Board members reviewed the proposed meeting minutes for February 26, 2020 and April 30, 2020. Board members requested several changes to the meeting minutes including updating meeting dates and name changes.

Eliot Lawrence made a motion to approve the minutes with the recommended changes.

Ed Taylor seconded the motion.  
Motion approved unanimously.

**Discussion: EDA Grant  
Application**

Economic Development Director, Bruce Abraham, announced the Economic Development Department's plan to apply for a public works grant funded by the U.S. Economic Development Administration. He explained that the purpose of applying for the grant is to get funding to update the utilities going to the Gillem Administrative Headquarters (Building 101).

Bruce Abraham explained that the EDA funds projects with an average cost of \$1.4 million with at least a 20% match depending on the City's eligibility.

No action needed.

**Executive Session**

Eliot Lawrence made a motion to recess for executive session.

Ed Taylor seconded the motion.

**Urban Redevelopment Authority**  
MEETING MINUTES  
CITY OF FOREST PARK  
MEETING HELD VIA ZOOM  
June 2, 2020  
6:14 P.M.

Motion approved unanimously.  
Executive session began at 6:29 PM.

Lois Wright made a motion to adjourn executive session and resume the regular meeting.

Eliot Lawrence seconded the motion.  
Motion approved unanimously.

Regular meeting resumed at 6:56 PM.

**Approval of the Proposed  
Design Plans for Building  
800**

Lois Wright made a motion to approve the proposed design plans for Building 800.

Eliot Lawrence seconded the motion.  
Motion approved unanimously.

**Adjournment**

Lois Wright made a motion to adjourn the meeting.

Ed Taylor seconded the motion.  
Motion approved unanimously.

Meeting adjourned at 6:58 PM.

CITY OF  
**FORESTPARK**

**Urban Redevelopment Authority**  
MEETING MINUTES  
CITY OF FOREST PARK  
MEETING HELD VIA ZOOM  
June 25, 2020  
6:00 PM

**Call to Order**

The Urban Redevelopment Authority meeting for June 25, 2020 was called to order by Chairwoman Angelyne Butler at 6:01 PM.

**Present**

Chairwoman, Angelyne Butler; Eliot Lawrence; Ed Taylor; Eric Stallings; Lois Wright – joined at 6:17 PM.

**Also Present:**

Mike Williams, City Attorney  
Bruce Abraham, Economic Development Director  
Danita Hamid, Economic Development Assistant  
David Welch, Robinson Weeks

**Agenda Amendment: Award  
Rateree Road Contract**

Ed Taylor made a motion to amend the agenda to discuss awarding the Rateree Road contract

Eliot Lawrence seconded the motion.  
Roll call for approval. Motion approved unanimously.

**Discussion: EDA Grant  
Application Update**

Economic Director, Bruce Abraham provided an updated on the progress being made on the U.S. Economic Development Administration Public Works Grant application. The current cost of the proposed project being submitted for the grant is \$604,500 and the match could be up to \$200,00. He explained that the current water and sewer lines going to the building are almost one hundred years old and made of clay and iron. The proposed project would involve installing new water and sewer lines that connect to the county's preexisting infrastructure on Moreland Avenue.

David Welch added that he believes improving this infrastructure will result in more opportunities to sell the building.

Mike Williams explained that the match would come from the TAD fund because they're already requesting that the Council reallocated \$250,000 to improve Gillem's infrastructure.

The Economic Development Department will be meeting with LaShawn Gardiner, the City's Management Analyst, to finalize application materials in the coming week.

No action needed.

**Urban Redevelopment Authority**  
MEETING MINUTES  
CITY OF FOREST PARK  
MEETING HELD VIA ZOOM  
June 25, 2020  
6:00 PM

**Discussion: Rateree Road  
Contract Bids**

David Welch provided some background information about the selection process for this project. He said that Robinson Weeks reviewed five bids for the Rateree Road extension project and the bidders' estimates ranged from \$800,000 to \$1.3 million. David Welch explained that they looked at a number of factors when reviewing the bids, which included minority involvement in the organization, cost, and experience with projects of this size.

Based on their review, David Welch recommended the board approve Daf Concrete as the contractor for the project. Daf is a local company based in Jonesboro, GA with almost 20 years of experience in construction. They also have 100% minority involvement. Daf Concrete plans to use local and minority owned businesses to source materials and hire local laborers for the project.

**Rateree Road Contract  
Award – Daf Concrete**

Eliot Lawrence made a motion to approve awarding Daf Concrete the contract for the Rateree Road project.

Lois Wright seconded the motion.  
Roll call for approval. Motion approved unanimously.

**Discussion: CALYX**

Mike Williams explained that CALYX submitted a formal letter of interest in serving as the overseer for the Rateree Road project.

David Welch told board members that CALYX was one of the design firms they worked with to develop the design plans for the Rateree Road extension. He also noted that \$7,500 for CALYX to oversee the project was reasonable.

**Agenda Amendment: CALYX  
– Rateree Road Construction  
Oversite Agreement**

Eliot Lawrence made a motion to amend agenda to approve using CALYX to oversee the Rateree Road project.

Ed Taylor seconded the motion.  
Roll Call for approval. Motion approved unanimously.

**Approval of CALYX Oversight  
Agreement for Rateree Road  
Construction Project - \$7,500**

Ed Taylor made a motion to approve the contract to use CALYX to oversee the Rateree Road extension project.

Eliot Lawrence seconded the motion.  
Roll call for approval. Motion approved unanimously.

**Urban Redevelopment Authority**  
MEETING MINUTES  
CITY OF FOREST PARK  
MEETING HELD VIA ZOOM  
June 25, 2020  
6:00 PM

**Executive Session**

Lois Wright made a motion to recess for executive session.

Eliot Lawrence seconded the motion.  
Roll Call for approval. Motion approved unanimously.

Recess for executive session at 6:21 PM

Eliot Lawrence made a motion to adjourn executive session.

Lois Wright seconded the motion.  
Roll call for approval. Motion approved unanimously.

Regular session resumed at 7:00 PM.

**Approval of Robinson Weeks  
Contract Amendment**

Lois Wright made a motion to authorize an amendment to the contract with Robinson Weeks for the purpose of selling the Skeet and Trap property.

Eliot Lawrence seconded the motion.  
Roll Call for approval. Motion approved unanimously.

**Adjournment**

Lois Wright made a motion to adjourn meeting.

Eliot Lawrence seconded the motion.  
Roll call for approval. Motion approved unanimously.

Meeting adjourned at 7:02 PM.

CITY OF  
**FORESTPARK**