

# The City of Forest Park

## Request for Qualifications

### Exterior Grounds Maintenance Services Department of Public Works

**Pre- Qualification Conference:** Tuesday, June 15, 2021 at 11:00 a.m. (local time)  
City of Forest Park City Hall  
745 Forest Parkway, Forest Park, GA 30297

**Qualification Statement Deadline:** Wednesday, June 23, 2021 at 2:00 p.m.

#### **ADDENDUM #2**

Issued June 14, 2021

*Acknowledgment of receipt of this addendum **MUST BE SIGNED AND INCLUDED IN YOUR RESPONSE TO THE RFQ.***

#### **REVISION(S):**

1. Note the revision of Page 5 Section 7 for competitive sealed proposals. It should read- The selection criteria may include, but not be limited to those factors contained in this RFQ as well as the Procurement Code for the City of Forest Park.
2. Note the deadline for questions. All questions must be submitted in writing no later than 5:00pm on June 18, 2021 via email to [ageeter@forestparkga.gov](mailto:ageeter@forestparkga.gov)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
DATE

## **REQUEST FOR QUALIFICATIONS**

### **CITY OF FOREST PARK**

#### **PROJECT OVERVIEW**

**Services Being Provided:** This project is to provide Exterior Grounds Maintenance Services.

**Using Department:** Department of Public Works

**Pre-Qualification Conference:** Each Offeror is strongly encouraged to attend the Pre-Bid/Proposal Conference on the 15<sup>th</sup> of June 11:00a.m at the City Council Chambers. All Conferences will be held at City of Forest Park City Hall 745 Forest Parkway, Forest Park, GA 30297.

**Question Deadline:** All questions must be submitted in writing no later than 5:00p.m. on June 18, 2021 via email to [ageeter@forestparkga.gov](mailto:ageeter@forestparkga.gov).

**Qualification Statement Deadline:** All Qualification Statements submitted must be delivered to the City of Forest Park Department of Procurement no later than 2:00 p.m. on the 23<sup>rd</sup> of June.

**City's Contact:** Girard Geeter, Procurement Manager via e-mail at [ageeter@forestparkga.gov](mailto:ageeter@forestparkga.gov). Phone Number 470-889-9087.

Each Proponent should submit one (1) original document and four (4) copies for the evaluation process.

6.2.7. The quality, availability and adaptability of the supplies or contractual Work to the particular use required.

7. **Selection for Competitive Sealed Proposals:**

The City will carefully evaluate the responsiveness and responsibility of each Proponent. The selection criteria may include but not be limited to those factors contained in Sections 2-1188(k) and 2-1189(d) of the City of Forest Park Code of Ordinances, and the factors in Part 3: Evaluation of Proposals.

8. **Applicable Diversity Program:** The City's Diversity Program applicable to this procurement. By submitting a proposal in response to this procurement, each proponent agrees to comply with such applicable Diversity Program. (25%)