

The City of Forest Park

Request for Proposals

Starr Park Overlay District and Design Guidelines

Department of Planning
and Community Development

Pre- Proposal Conference: Thursday, February 17, 2022 at 11:00 a.m. (local time)
City of Forest Park City Hall
745 Forest Parkway, Forest Park, GA 30297

Proposal Deadline: Monday, March 14, 2022 at 2:00 p.m.

<p style="text-align: center;">ADDENDUM #2 Issued March 1, 2022</p>
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*Acknowledgment of receipt of this addendum **MUST BE SIGNED AND INCLUDED**
IN YOUR RESPONSE TO THE RFP.*

QUESTION(S):

1. Does the writing of new zoning code fall under the consultant scope, or will City staff be preparing any code updates per the recommendations of the consultant?

Answer:

Any new zoning codes recommended by the consultant falls under the consultant's scope. City staff will work with the consultant to update any zoning codes.

2. Does consultant need to include a zoning attorney on the project team?

Answer:

No.

3. Are the guidelines to address single family, or both single and multi-family?

Answer:

Both

4. Please clarify that project schedule in RFP is subject to revision, and that consultant and City have the ability to fine tune (increasing or decreasing time of schedule) once under contract.

Answer:

The content of the RFP is negotiable once the consultant is under contract.

5. Please clarify that consultant fee is to be drawn wholly from \$60,000 allocated by Council for this effort.

Answer:

The entire project including consultant fees are included in the \$60,000.00.

6. Please clarify that the project limits as established in the RFP are a deviation from the previous Starr Park Neighborhood and Master Plan, and subject to discussion by consultant and City once under contract, should it be identified that there is advantage to redefining this boundary.

Answer:

Defining the boundaries for the project is negotiable for revisions once the consultant is under contract.

SIGNATURE

TITLE

COMPANY NAME

DATE