



Important Notice for Business License Applicants

In 2020, the City Council passed a business limitation ordinance (Sec. 8.8.42) that limits certain types of businesses from operating within the City of Forest Park due to an oversaturation of these types of businesses. These limitations fall into two categories:

Numerical limitations— there is a limit on the number of these businesses allowed within the City of Forest Park. For example, a person would not be able to open a new tire shop because the City has reached the maximum number of tire shops.

Business types with numerical limitations:

- A. Tire Shops
- B. Vapor Shops & Smoke Shops
- C. Thrift Stores & Consignment Shops
- D. Appliance Shops
- E. Small Box Discount Stores (such as convenience stores or dollar/value stores)

Spacing or Distance limitations— certain types of businesses are prohibited from opening within five thousand two hundred eighty (5,280) feet (1 mile) of an existing business of the same type. For example, a person would not be allowed to open a new hair salon within one (1) mile of an existing hair salon.

Business types with spacing/distance limitations:

- A. Hair Salons and Barbershops
- B. Nail Salons
- C. Tire Shops
- D. Pawn Shops, Title Lending, and Cash for Title Shops
- E. Vapor Shops & Smoke Shops
- F. Thrift Stores & Consignment Shops
- G. Auto Shops
- H. Appliance Shops
- I. Tattoo Shops
- J. Small Box Discount Stores (such as convenience stores or dollar/value stores)

These limitations do not apply to businesses located within indoor shopping centers, malls, or flea markets. This exemption does not apply to those businesses located on the exterior of these types of properties.

Application and permit decisions shall be valid for six (6) months from decision date.



CITY OF
FORESTPARK
- city for every season

CITY OF FOREST PARK

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ZONING VERIFICATION

Important Notice:

It is STRONGLY recommended that before leasing, purchasing, or otherwise committing to a property, you confirm that the zoning is appropriate for its intended use and complies with the City's Zoning Ordinance. Zoning Verification is a process that allows city staff to confirm whether or not a location is appropriately zoned for a certain use. It is NOT a business license or a building permit. Any construction or renovation to accommodate the proposed activity will require a separate building permit. This document does not authorize a business to conduct business without an Occupational Tax Certificate, nor does it authorize the applicant to start construction without the proper permits. It is the responsibility of the applicant to adhere to state and local laws and codes. Be mindful that an approved application does not necessarily mean that the space is adequate for your business. Please contact City Hall for more information about business licenses.

APPLICANT INFORMATION

Name of Applicant: _____

Name of Business: _____

Property Address: _____

Email Address: _____ Phone: _____

PROPERTY INFORMATION

Current Use of Property: _____

Proposed Use of Property: _____

Are there any plans to modify the property (construction, electrical, or plumbing)? Yes No

Applicant's Signature (Type Name)

Date

OFFICE USE ONLY

Current Zoning:	Fee Paid:	Yes	No
Required Zoning:	Alcohol License Required:	Yes	No
Business Classification:	Conditional Use Permit Required:	Yes	No
Comments:	APPROVED	DENIED	

Reviewed By

Date

MUST PAY \$75 APPLICATION FEE PRIOR TO REVIEW