

Urban Redevelopment Authority

CITY OF FOREST PARK

April 22, 2021

6:00 P.M.

- Call to Order:** Chairwoman Angelyne Butler called the Urban Redevelopment Authority meeting for April 22, 2021 to order at 6:00 P.M.
- Present:** Chairwoman, Angelyne Butler; Nachae Jones; Eliot Lawrence; Ed Taylor; Lois Wright; Eric Stallings; Vice Chair, Steve Bernard – joined at 6:12 P.M.
- Also Present:** Mike Williams, City Attorney
Bobby Jinks, Public Works Director (via Zoom)
Bruce Abraham, Economic Development Director
James Shelby, Planning, Building & Zoning Director
Danita Hamid, Project Manager, Economic Development
Kisha Bundridge, Office Assistant, Economic Development
Darquita Williams, Interim Finance Director (via Zoom)
- Approval of Minutes:
April 9, 2021** Ed Taylor made a motion to approve the April 9, 2021 meeting minutes. Nachae Jones seconded the motion. Roll call for approval. Motion approved unanimously.
- Staff Assistant
Introduction:** Bruce Abraham introduced Kisha Bundridge, the new Staff Assistant to assist the three boards. Bruce explained that Kisha will soon relieve Danita Hamid of her board assistant responsibilities so that Danita may focus on her duties as Project Manager. Kisha Bundridge introduced herself to the board and said she was excited to take on the role and is looking forward to being of service.
- 2021 - 2022 Budget
Review:** Interim Finance Director, Darquita Williams explained that there will be three payments outstanding for Ft. Gillem after the June 2021 payment is made. City Attorney, Mike Williams said he was not aware that there was a remaining balance due all in 2022, but that depending on when the land transfer happens, the payment schedule could be adjusted to \$2 million in this fiscal year and that \$3 million is a place holder for next fiscal. Chairwoman Angelyne Butler asked if the fees shown in the budget were higher because of the bank fees. Interim Finance Director, Darquita Williams, explained that the fees are higher and the URA account is with Sun Trust Bank which has a different fee structure.
- Ed Taylor asked about the electrical and gas utilities. Darquita Williams was not sure why it was so high but said that she used an average of current costs to come up with the amount shown in the budget. Mike Williams reminded the board that they are responsible for the overhead for multiple properties.
- Lois Wright asked if we are paying to keep utilities on in vacant properties. Mike Williams said that some of these buildings still need to

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be maintained. Angelyne Butler asked about the water bill because it was not a line item in the budget. Darquitra Williams recommended tabling the budget review because she would need time to revisit the budget and include the water bill.

Eric Stallings asked what insurance protections are in place, specifically, an insurance component to protect the board from liability. Mike Williams explained that that coverage already exists. Eric Stallings requested an overview of said protections.

Ed Taylor made a motion to table the approval of the 2021 – 2022 budget.

Eric Stallings seconded the motion.

Roll call for approval. Motion approved unanimously.

Shared Expenses Memorandum of Understanding:

The Shared Memorandum of Understanding is to formalize what was voted on in the December 2020 meeting.

Nachae Jones made a motion to execute the Memorandum of Understanding of Shared Expenses.

Ed Taylor seconded the motion.

Motion approved unanimously by roll call.

NW Landfill/ Option Land Wrap Up:

City Attorney, Mike Williams provided a brief overview of the current land wrap discussions. The partners at Ft. Gillem have sent proposals. Since the property was obtained by the City, there have been a number of options to buy and develop. There are 50 acres left and the option expires in June 2021. They want another option and have a level of interest in buying a block. He is looking at what recommendations to make on that.

There have already been some meetings with a bonding team and potential developers.

Adjournment

Lois Wright moved to adjourn the meeting.

Nachae Jones seconded the motion.

Roll call for approval. Motion approved unanimously.

Meeting adjourned at 6:13 PM

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