

Urban Redevelopment Authority
MEETING MINUTES
CITY OF FOREST PARK
MEETING HELD VIA ZOOM
June 25, 2020
6:00 PM

Call to Order

The Urban Redevelopment Authority meeting for June 25, 2020 was called to order by Chairwoman Angelyne Butler at 6:01 PM.

Present

Chairwoman, Angelyne Butler; Eliot Lawrence; Ed Taylor; Eric Stallings; Lois Wright – joined at 6:17 PM.

Also Present:

Mike Williams, City Attorney
Bruce Abraham, Economic Development Director
Danita Hamid, Economic Development Assistant
David Welch, Robinson Weeks

**Agenda Amendment: Award
Rateree Road Contract**

Ed Taylor made a motion to amend the agenda to discuss awarding the Rateree Road contract

Eliot Lawrence seconded the motion.
Roll call for approval. Motion approved unanimously.

**Discussion: EDA Grant
Application Update**

Economic Director, Bruce Abraham provided an updated on the progress being made on the U.S. Economic Development Administration Public Works Grant application. The current cost of the proposed project being submitted for the grant is \$604,500 and the match could be up to \$200,00. He explained that the current water and sewer lines going to the building are almost one hundred years old and made of clay and iron. The proposed project would involve installing new water and sewer lines that connect to the county's preexisting infrastructure on Moreland Avenue.

David Welch added that he believes improving this infrastructure will result in more opportunities to sell the building.

Mike Williams explained that the match would come from the TAD fund because they're already requesting that the Council reallocated \$250,000 to improve Gillem's infrastructure.

The Economic Development Department will be meeting with LaShawn Gardiner, the City's Management Analyst, to finalize application materials in the coming week.

No action needed.

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**Discussion: Rateree Road
Contract Bids**

David Welch provided some background information about the selection process for this project. He said that Robinson Weeks reviewed five bids for the Rateree Road extension project and the bidders' estimates ranged from \$800,000 to \$1.3 million. David Welch explained that they looked at a number of factors when reviewing the bids, which included minority involvement in the organization, cost, and experience with projects of this size.

Based on their review, David Welch recommended the board approve Daf Concrete as the contractor for the project. Daf is a local company based in Jonesboro, GA with almost 20 years of experience in construction. They also have 100% minority involvement. Daf Concrete plans to use local and minority owned businesses to source materials and hire local laborers for the project.

**Rateree Road Contract
Award – Daf Concrete**

Eliot Lawrence made a motion to approve awarding Daf Concrete the contract for the Rateree Road project.

Lois Wright seconded the motion.
Roll call for approval. Motion approved unanimously.

Discussion: CALYX

Mike Williams explained that CALYX submitted a formal letter of interest in serving as the overseer for the Rateree Road project.

David Welch told board members that CALYX was one of the design firms they worked with to develop the design plans for the Rateree Road extension. He also noted that \$7,500 for CALYX to oversee the project was reasonable.

**Agenda Amendment: CALYX
– Rateree Road Construction
Oversite Agreement**

Eliot Lawrence made a motion to amend agenda to approve using CALYX to oversee the Rateree Road project.

Ed Taylor seconded the motion.
Roll Call for approval. Motion approved unanimously.

**Approval of CALYX Oversight
Agreement for Rateree Road
Construction Project - \$7,500**

Ed Taylor made a motion to approve the contract to use CALYX to oversee the Rateree Road extension project.

Eliot Lawrence seconded the motion.
Roll call for approval. Motion approved unanimously.

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Executive Session

Lois Wright made a motion to recess for executive session.

Eliot Lawrence seconded the motion.
Roll Call for approval. Motion approved unanimously.

Recess for executive session at 6:21 PM

Eliot Lawrence made a motion to adjourn executive session.

Lois Wright seconded the motion.
Roll call for approval. Motion approved unanimously.

Regular session resumed at 7:00 PM.

**Approval of Robinson Weeks
Contract Amendment**

Lois Wright made a motion to authorize an amendment to the contract with Robinson Weeks for the purpose of selling the Skeet and Trap property.

Eliot Lawrence seconded the motion.
Roll Call for approval. Motion approved unanimously.

Adjournment

Lois Wright made a motion to adjourn meeting.

Eliot Lawrence seconded the motion.
Roll call for approval. Motion approved unanimously.

Meeting adjourned at 7:02 PM.

CITY OF
FORESTPARK